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NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

Institute of Museum and Library Services

Notice of Proposed Information Collection Requests: IMLS Grants to States Five-Year State Plan Guidelines for State Library Administrative Agencies for Fiscal Years 2028 - 2032

AGENCY: Institute of Museum and Library Services, National Foundation on the Arts and the Humanities.

ACTION: Notice, request for comments on this collection of information.

SUMMARY: The Institute of Museum and Library Services (IMLS), as part of its continuing effort to reduce paperwork and respondent burden, conducts a pre-clearance consultation program to provide the general public and Federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act (PRA). The PRA ensures that data requested by the Federal Government can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection requirements on respondents can be properly assessed. This notice informs the public of the agency's intent to request renewal of the clearance for the IMLS Grants to States Five-Year State Plan Guidelines for State Library Administrative Agencies. The current five-year period covers fiscal years (FYs) 2022-2027. The upcoming five-year period will cover FYs 2028-2032, with Five-Year State Plans due to IMLS on June 30, 2027. A copy of the proposed information collection request can be obtained by contacting the individual listed below in the **ADDRESSES** section of this notice.

DATES: Written comments must be submitted to the office listed in the addressee section below on or before January 26, 2027.

ADDRESSES: Send comments to Sandra Narva, Lead Senior Grants Management Specialist, Office of General Counsel, ATTN: Grants Management, Institute of Museum and Library Services, 200 Constitution Ave NW, Suite N-3629, Washington, DC 20210. Ms. Narva can be reached by telephone, 202-653-4634, or by email at snarva@imls.gov. Office hours are from 8:30 a.m. to 5 p.m., E.T., Monday through Friday, except Federal holidays.

FOR FURTHER INFORMATION CONTACT: Teri DeVoe, Associate Deputy Director for Grants to States, Office of Library Services, Institute of Museum and Library Services, 200 Constitution Ave. NW, Suite N-3629, Washington, DC 20210. Ms. DeVoe can be reached by telephone at 202-653-4778, or by email at *tdevoe@imls.gov*. Office hours are from 8:30 a.m. to 5 p.m., E.T., Monday through Friday, except Federal holidays.

SUPPLEMENTARY INFORMATION: IMLS is particularly interested in comments that help the agency to:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who respond, including through the use of appropriate automated electronic, mechanical, or other technological collection techniques, or other forms of information technology, e.g., permitting electronic submissions of responses.

I. Background:

IMLS is the primary source of Federal support for the Nation's libraries and museums. The agency advances, supports, and empowers America's museums, libraries, and related

organizations through grant making, research, and policy development. For more information about IMLS, visit *www.imls.gov.*

II. Current Actions

This action proposes clearance of the IMLS Grants to States Program Five-Year State Plan Guidelines for State Library Administrative Agencies for FYs 2028 - 2032.

The Grants to States program is the largest grant program administered by IMLS, providing Federal financial assistance to develop library services throughout the States, U.S. Territories, and the Freely Associated States. Title 20 of the United States Code (U.S.C.) § 9141, "Grants to States." To receive funds under the Grants to States program, each established State Library Administrative Agency (SLAA) must submit to the Director of IMLS a Five-Year State Plan detailing certain goals, assurances, and procedures for a five-year period. 20 U.S.C. § 9134(a), "State plans." The upcoming five-year period will cover FYs 2028-2032, with Five-Year State Plans due to IMLS on June 30, 2027. The Five-Year State Plan identifies a State's library needs, sets forth the activities to be taken toward meeting the identified needs supported with the Federal funds made available under the Library Services and Technology Act (LSTA), and provides assurances that the officially designated SLAA has the fiscal and legal authority and capability to administer all aspects of an award issued under the Grants to States program. 20 U.S.C. § 9122(5), "Definitions - State plan." The Five-Year State Plan must also provide assurances for establishing the State's policies, priorities, criteria, and procedures necessary to the implementation of all programs under the LSTA. 20 U.S.C. § 9122(5), "Definitions – State Plan."

Authority for this action is provided by 20 U.S.C. § 9134, "State Plans," 20 U.S.C. § 9141, "Grants to States," and 20 U.S.C. § 9103(h), "Regulatory authority."

Agency: Institute of Museum and Library Services.

Title: IMLS Grants to States Five-Year State Plan Guidelines for State Library Administrative Agencies for FYs 2028 - 2032.

OMB Number: 3137-0029.

Agency Number: 3137.

Respondents/Affected Public: State Library Administrative Agencies.

Total Estimated Number of Annual Respondents: 11 or 12.

Frequency of Response: Once every five years

Estimated Average Burden Hours per Response: 90.

Estimated Annual Burden Hours: 1,062.

Estimated Annual Cost Burden: $37,191.24.

Estimated Annual Federal Cost Burden: $2,999.09.

Public Comments Invited: Comments submitted in response to this notice will be summarized and/or included in the request for OMB's clearance of this information collection.

Dated: November 24, 2026.

Suzanne Mbollo,

Grants Management Specialist, Institute of Museum and Library Services.

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