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DEPARTMENT OF HOMELAND SECURITY

[Docket No. CISA-2026-0265]

Agency Information Collection Activities: Incident Communications Activity Report

AGENCY: Cybersecurity and Infrastructure Security Agency (CISA), Department of Homeland Security (DHS)

ACTION: 60-day notice and request for comments; extension of a previously approved collection.

SUMMARY: The Emergency Communications Division (ECD) within Cybersecurity and Infrastructure Security Agency (CISA) submits the following Information Collection Request (ICR) to the Office of Management and Budget (OMB) for review and clearance.

DATES: Comments are encouraged and will be accepted until ***[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].*** Submissions received after the deadline for receiving comments may not be considered.

ADDRESSES: You may submit comments, identified by docket number Docket # CISA-2026-0265, by following the instructions below for submitting comment via the Federal eRulemaking Portal at http://www.regulations.gov.

Instructions: All comments received must include the agency name and docket number Docket # CISA-2026-0265. All comments received will be posted without change to http://www.regulations.gov, including any personal information provided.

Docket: For access to the docket to read background documents or comments received, go to http://www.regulations.gov.

FOR FURTHER INFORMATION CONTACT: Kylie-Anne Noreiga at 202-329-5161 or at kylie-anne.noreiga@cisa.dhs.gov

SUPPLEMENTARY INFORMATION: The Cybersecurity and Infrastructure Security Agency (CISA) Emergency Communications Division (ECD) is mandated by The Cybersecurity and Infrastructure Security Act of 2018, 6 U.S.C. 652(f) under Sections (9) carry out emergency communications responsibilities, in accordance with sub-chapter XIII; (10) carry out cybersecurity, infrastructure security, and emergency communications stakeholder outreach and engagement and coordinate that outreach and engagement with critical infrastructure Sector Risk Management Agencies, as appropriate; and (11) provide education, training, and capacity development to Federal and non-Federal entities to enhance the security and resiliency of domestic and global cybersecurity and infrastructure security.

This information collection is requested to be completed by ECD stakeholders, including state and local emergency communications professionals—through The Incident Communications Activity Report (ICAR) form. The ICAR was developed with the intention of capturing and documenting the emergency communications activity and utilization of public safety communications technologies controlled by state or local emergency response officials organized to provide command and coordination for an incident, planned event, or exercise. As a result, CISA/ECD seeks to renew a standard request from the Paper Reduction Act (PRA) to review, analyze, and revise current Incident Communication Activity.

The Emergency Communications Division (ECD) is a division within the Cybersecurity and Infrastructure Security Agency (CISA) which serves under the direction of the Department of Homeland Security (DHS). ECD coordinates with National Security and Emergency Preparedness (NS/EP) communications stakeholders to enable use of technical assistance and information sharing to reduce communications system impacts or vulnerabilities. CISA has authority to perform assessments and evaluations for federal and non-federal entities, with consent and upon request. CISA

responds to 6 U.S.C. 571(c) to enhance interoperable communications capabilities, training, planning, and implementation across federal, state, local, tribal, and territorial (FSLTT) entities and critical infrastructure key resources. The information collected will provide on-the-ground data on emergency communications activity and utilization of public safety communications technologies controlled by state or local emergency response officials organized to provide command and coordination for an incident, planned event, or exercise. The information captured focuses on several key areas: incident complexity, command and coordination systems, and all-hazards information and communications technology positions, resources (e.g. voice and data systems, interoperability techniques, and planning references), challenges and general conditions encountered during the incident.

ICAR will be submitted electronically by the emergency responder with overall information and communications technology responsibilities within the identified command and coordination organization, for a reporting period.

This information will inform other jurisdictions on best practices while permitting data-driven decisions on future policy improvements. CISA, in support of the National Council of Statewide Interoperability Coordinators (NCSWIC) and the CISA interoperable-communications program known as SAFECOM, will collect data through a two-page report to capture the emergency communications activity and utilization of public safety communications technologies controlled by state or local emergency response officials organized to provide command and coordination for an incident, planned event, or exercise. CISA's goal is to identify lessons learned to drive strategy and improve existing or offer new technical assistance within the scope of emergency communications activity for Incidents, Planned Events, or Exercises. The ICAR is completed by the person with overall information and communications technology responsibilities with the identified command and coordination organization, for the

indicated reporting period. The reporting period is flexible to meet agency or jurisdictional program needs. The report is designed to accommodate a single report for the incident or event duration, or multiple reports for smaller time periods within the same incident or event. State, local, territorial, or tribal incident communications, organizational and technical challenges and best practices will be captured. Collecting and summarizing this data will drive our nationwide response, drive strategy, and goal development subsequently improving existing and/or offer new Technical Assistance options to stakeholders.

The ICAR is an electronically submitted form to populate the data sets which will be loaded, stored, and analyzed in the division's data analytics system. Electronic data collection enables an efficient and straightforward submission process to submit, reducing the time and effort for the submitter while also reducing errors.

ICAR form is voluntarily submitted using a Microsoft Teams Form link. The ICAR form will require a total effort of approximately five minutes for completion. The ICAR form will be completed per incident. Leveraging the MS Forms and a fillable PDF there will be no printing of forms needed, no preparing and sending emails or memos per incident. Participants will be able to input free form information in addition to drop down type questions.

The current existing collection approved by OMB is set to expire on December 31, 2026. There are no changes to the burden or information being collected.

The Office of Management and Budget is particularly interested in comments which:

1. Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
2. Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the

methodology and assumptions used;

3. Enhance the quality, utility, and clarity of the information to be collected; and
4. Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

Analysis:

Agency: Cybersecurity and Infrastructure Security Agency (CISA), Department of Homeland Security (DHS)

Title: Incident Communications Activity Report (ICAR)

*OMB Number***:** 1670-0050

*Frequency***:** Annually

*Affected Public***:** State, Local, Territorial and Tribal; Public Safety Communications Personnel

*Number of Respondents***:** 450

*Estimated Time Per Respondent***:** 0.083 hours (5 Minutes)

*Total Burden Hours***:** 37.5 HOURS

Total Annual Burden Cost: $2,474.61.

Total Annual Government Burden Cost: $27,887.79.

Winfield P. Werntz,
Acting Chief Information Officer,
Department of Homeland Security,
Cybersecurity and Infrastructure Security Agency.
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