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10-FY-P

DEPARTMENT OF JUSTICE

[OMB Number 1140-0040]

Agency Information Collection Activities; Proposed Collection; Comments Requested; Application to Amend Federal Firearms License - ATF Form 5300.38

AGENCY: Bureau of Alcohol, Tobacco, Firearms, and Explosives; Department of Justice.

ACTION: 30-day Notice.

SUMMARY: The Department of Justice (DOJ), Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF), will be submitting the following information collection request (ICR) to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995.

DATES: ATF encourages comments on this information collection. You may submit written comments for 30 days, until midnight on [**INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE *FEDERAL REGISTER***].

ADDRESSES: Submit written comments and recommendations for this information collection to the following website: www.reginfo.gov/public/do/PRAMain. Find this particular information collection by selecting "Currently under 30-day Review — Open for Public Comments" or by using the search function and entering either the title of the information collection or the OMB control number: 1140-0040. Please submit a copy of your comments to Tracey Robertson at fflc@atf.gov.

FOR FURTHER INFORMATION CONTACT: If you have questions or need a copy of the proposed information collection instrument with instructions or additional information, please contact: Tracey Robertson, either by mail at 244 Needy Rd; Martinsburg, WV 25405, by email at fflc@atf.gov, or by telephone at 866-662-2750.

SUPPLEMENTARY INFORMATION: The proposed information collection was previously published in the Federal Register, 91 FR 44874, on July 17, 2026, allowing a 60-day comment

period. We encourage written comments and suggestions from the public and affected agencies concerning the proposed information collection. Your comments should address one or more of the following four points:

- Evaluate whether the proposed information collection is necessary to properly perform ATF's functions, including whether the information will have practical utility;
- Evaluate the agency's estimate of the proposed information collection's burden for accuracy, including validity of the methodology and assumptions used;
- Evaluate whether the agency can enhance the quality, utility, and clarity of the information being collected, and if so, how; and
- Minimize the information collection's burden on those who are to respond, including using appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting people to submit electronic responses.

You may view this information collection request at www.reginfo.gov. Follow the instructions to view Department of Justice information collections currently under review by OMB and look for 1140-0040.

DOJ seeks PRA authorization for this information collection for three years. OMB authorization for an ICR cannot be for more than three years without renewal. DOJ notes that information collection requirements submitted to OMB for existing ICRs receive a month-to-month extension while they undergo review.

Overview of this information collection:

Abstract: The Gun Control Act at 18 U.S.C. 922 and 923 and implementing regulations at 27 CFR 478.50 and 52, require licensees changing location of their business premises during an existing license period to submit Form 5300.38, notifying ATF of the proposed location change, certifying compliance with state and local requirements, and providing other information

necessary to determine that operations can commence at the new location, and then receive an amended license covering the new business location.

Type of information collection: revising a previously approved collection.

Title of the form/collection: Application to Amend Federal Firearms License.

Agency form number, if any, and the applicable component of the Department of Justice sponsoring the collection: Form number: ATF Form 5300.38. *Component:* Bureau of Alcohol, Tobacco, Firearms, and Explosives; U.S. Department of Justice.

Affected public who will be asked or required to respond, and obligation to respond:

Affected public: individuals or households, private sector for-profit institutions. *Obligation to respond:* voluntary, required to obtain/retain a benefit.

Total estimated number of respondents: 6,703 of respondents.

Estimated time per respondent: 15 minutes (0.25 hours).

Frequency: Once annually.

Total estimated annual time burden: 1,676 total hours.

Total estimated annual other costs burden: There is no annualized capital/startup cost associated with this collection.

Revisions to this information collection

ATF is revising this information collection, OMB 1140-0040, to reflect a decrease in the total annual public burden. The number of respondents has decreased since the last renewal, from 10,000 to 6,703, due to fewer respondents changing business premises. This resulted in a corresponding decrease in the number of burden hours, from 5,000 hours to 3,352 hours (rounded). In addition, because the form has become fully electronic – completing, signing, and submitting – the amount of time it takes to complete the information collection has decreased from .5 hours to 0.25 hours, resulting in a further decrease in hourly burden to 1,676 hours.

As part of this renewal, ATF is also revising the title of the form and the ICR for plain writing purposes, from “Application for an Amended Federal Firearms License” to “Application

to Amend Federal Firearms License" to make it easier to read. In addition, ATF is making minor plain writing edits to text on the form.

Public comments

ATF did not receive comments on this information collection during the 60-day notice and comment period.

If you require additional information on DOJ's ICR process for this renewal request, contact Darwin Arceo, Department Clearance Officer; United States Department of Justice; Justice Management Division, Enterprise Portfolio Management; Two Constitution Square, 145 N Street, NE; 4W-218; Washington, DC.

Dated: September 18, 2026.

Darwin Arceo,
Department Clearance Officer for PRA,
U.S. Department of Justice.
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