



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Medicare & Medicaid Services

[Document Identifiers: CMS-10943]

Agency Information Collection Activities: Proposed Collection; Comment Request

AGENCY: Centers for Medicare & Medicaid Services, Health and Human Services (HHS).

ACTION: Notice.

SUMMARY: The Centers for Medicare & Medicaid Services (CMS) is announcing an opportunity for the public to comment on CMS' intention to collect information from the public. Under the Paperwork Reduction Act of 1995 (PRA), federal agencies are required to publish notice in the **Federal Register** concerning each proposed collection of information (including each proposed extension or reinstatement of an existing collection of information) and to allow 60 days for public comment on the proposed action. Interested persons are invited to send comments regarding our burden estimates or any other aspect of this collection of information, including the necessity and utility of the proposed information collection for the proper performance of the agency's functions, the accuracy of the estimated burden, ways to enhance the quality, utility, and clarity of the information to be collected, and the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

DATES: Comments must be received by **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**.

ADDRESSES: When commenting, please reference the document identifier or OMB control number. To be assured consideration, comments and recommendations must be submitted in any one of the following ways:

1. Electronically. You may send your comments electronically to <http://www.regulations.gov>. Follow the instructions for "Comment or Submission" or "More Search Options" to find the information collection document(s) that are accepting comments.

2. By *regular mail*. You may mail written comments to the following address:

CMS, Office of Strategic Operations and Regulatory Affairs

Division of Regulations Development

Attention: Document Identifier: ___/OMB Control Number: ___

Room C4-26-05

7500 Security Boulevard

Baltimore, Maryland 21244-1850.

To obtain copies of a supporting statement and any related forms for the proposed collection(s) summarized in this notice, please access the CMS PRA web site by copying and pasting the following web address into your web browser: <https://www.cms.gov/Regulations-and-Guidance/Legislation/PaperworkReductionActof1995/PRA-Listing>

FOR FURTHER INFORMATION CONTACT: William N. Parham at (410) 786-4669.

SUPPLEMENTARY INFORMATION:

Contents

This notice sets out a summary of the use and burden associated with the following information collections. More detailed information can be found in each collection's supporting statement and associated materials (see **ADDRESSES**).

Under the PRA (44 U.S.C. 3501-3520), federal agencies must obtain approval from the Office of Management and Budget (OMB) for each collection of information they conduct or sponsor. The term "collection of information" is defined in 44 U.S.C. 3502(3) and 5 CFR 1320.3(c) and includes agency requests or requirements that members of the public submit reports, keep records, or provide information to a third party. Section 3506(c)(2)(A) of the PRA requires federal agencies to publish a 60-day notice in the **Federal Register** concerning each

proposed collection of information, including each proposed extension or reinstatement of an existing collection of information, before submitting the collection to OMB for approval. To comply with this requirement, CMS is publishing this notice.

Information Collections

1. *Type of Information Collection Request:* New collection (Request for a new OMB control number); *Title of Information Collection:* CMS Meeting Request Public Portal; *Use:* CMS is seeking approval to streamline the process for entities requesting external meetings. The proposed CMS Meeting Request Portal will gather only necessary information for representatives of the organization to meet with a representative of the federal government. This simplified approach aims to reduce administrative burden while enhancing transparency and accountability in meeting requests. By focusing on essential information, CMS ensures that the evaluation and screening process for private requests remains efficient and centered on logistics, scheduling, and conflict of interest. The proposed information collection aligns with CMS's commitment to stakeholder engagement while ensuring compliance with all applicable federal laws, regulations, and security protocols.

The information will be collected solely from organizations and third-party requestors, such as law firms or other entities acting on behalf of organizations, that seek a meeting with the Administrator. The implementation of an online portal will facilitate the ease and efficiency of submitting requests. Requestors will have the capability to securely enter their requests electronically through this portal. Information collection is voluntary, whether or not it is provided through the portal or via a letter, but no matter how it is submitted to CMS, failure to provide the requested information will result in CMS's inability to review, process, and/or act on the request. *Form Number:* CMS-10943 (OMB control number: 0938-New); *Frequency:* Occasionally; *Affected Public:* Individuals, Private Sector – Business or other for-profits, Not-for-profit institutions; *Number of Respondents:* 427; *Total Annual Responses:* 427; *Total Annual*

Hours: 142 hours. (For policy questions regarding this collection contact Erin Palmer at (202) 690-5943.)

William N. Parham, III

Director,

Division of Information Collections and Regulatory Impacts,

Office of Strategic Operations and Regulatory Affairs.

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