



DEPARTMENT OF JUSTICE

[OMB Number 1117-ONEW]

Agency Information Collection Activities; Proposed eCollection eComments Requested; New Collection; User Access Request Form for EPIC System Portal (ESP)

AGENCY: Drug Enforcement Administration, Department of Justice.

ACTION: 30-day notice.

SUMMARY: The Drug Enforcement Administration, Department of Justice (DOJ), will be submitting the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995.

DATES: Comments are encouraged and will be accepted for 30 days until [INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

FOR FURTHER INFORMATION CONTACT: If you have comments especially on the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions or additional information, please contact: Benjamin Inks, Writer/Editor, Office of Compliance, Policy Administration Section 700 Army Navy Drive Arlington VA 22202, telephone: 571-672-4524, email: Benjamin.B.Inks@dea.gov.

SUPPLEMENTARY INFORMATION: The proposed information collection was previously published in the Federal Register on 07/25/2025, allowing a 60-day comment period. Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and/or
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Written comments and recommendations for this information collection should be submitted within 30 days of the publication of this notice on the following website www.reginfo.gov/public/do/PRAMain. Find this particular information collection by selecting "Currently under 30-day Review—Open for Public Comments" or by using the search function and entering either the title of the information collection. This information collection request may be viewed at www.reginfo.gov. Follow the instructions to view Department of Justice, information collections currently under review by OMB.

DOJ seeks PRA authorization for this information collection for three (3) years. OMB authorization for an ICR cannot be for more than three (3) years without renewal. The DOJ notes that information collection requirements submitted to the OMB for existing ICRs receive a month-to-month extension while they undergo review.

Overview of this information collection:

1. Type of Information Collection: New Collection
2. Title of the Form/Collection: User Access Request Form for the EPIC System Portal.
3. Form Number: To be assigned upon approval by the OMB. The sponsoring component is the Drug Enforcement Administration.

4. The affected public includes federal, state, local, and tribal law enforcement personnel seeking access to the ESP. The obligation to respond is required to obtain access to the system.
5. Obligation to Respond: Voluntary
6. The estimated number of respondents for this form is 1,000.
7. Estimated Time per Respondent: 7 minutes
8. Total Estimated Annual Time Burden: 1,000 hours
9. Total Estimated Annual Other Costs Burden: \$4,666.80

If additional information is required, contact: Darwin Arceo, Department Clearance Officer, Enterprise Portfolio Management, Service Delivery Staff, Office of the Chief Information Officer, United States Department of Justice, Two Constitution Square, 145 N Street NE, 4W-218 Washington, DC 20530.

Dated: November 13, 2025.

Darwin Arceo,

Department Clearance Officer for PRA,

U.S. Department of Justice.

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