



## UNIFIED CARRIER REGISTRATION PLAN

### Sunshine Act Meetings

**TIME AND DATE:** October 30, 2025, 10:00 a.m. to 1:00 p.m., EDT

**PLACE:** The meeting will be accessible via conference call and via Zoom Meeting and Screenshare. Any interested person may call (i) 1-929-205-6099 (US Toll) or 1-669-900-6833 (US Toll), Meeting ID: 994 7596 5095, to listen and participate in this meeting. The website to participate via Zoom Meeting and Screenshare is

<https://kellen.zoom.us/join/99475965095>

**STATUS:** This meeting will be open to the public.

**MATTERS TO BE CONSIDERED:** The Unified Carrier Registration Plan Board of Directors (the “Board”) will continue its work in developing and implementing the Unified Carrier Registration Plan and Agreement. The subject matter of this meeting will include:

### PROPOSED AGENDA

- I. Welcome and Call to Order** – UCR Board Chair  
The UCR Board Chair will welcome attendees, call the meeting to order, call roll for the Board, confirm the presence of a quorum, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director  
The UCR Executive Director will verify publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail, followed by subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Board Agenda** – UCR Board Chair  
*For Discussion and Possible Board Action*  
The proposed Agenda will be reviewed. The Board will consider action to adopt.  
  
Ground Rules  
➤ Board actions taken only in designated areas on the agenda
- IV. Approval of Minutes of the August 7, 2025, UCR Board Meeting** – UCR Board Chair  
*For Discussion and Possible Board Action*  
Draft Minutes from the August 7, 2025, UCR Board meeting will be reviewed. The Board will consider action to approve.
- V. Approval of Minutes of the September 4, 2025, UCR Board Meeting** – UCR Board Chair

*For Discussion and Possible Board Action*

Draft Minutes from the September 4, 2025, UCR Board meeting will be reviewed. The Board will consider action to approve.

**VI. Report of FMCSA – FMCSA Representative**

The Federal Motor Carrier Safety Administration (FMCSA) will provide a report on any relevant agency activity.

**VII. Presentation of Proposed Contract with DSL Transportation Services, Inc., - UCR Board Chair and Executive Director**

The UCR Board Chair and Executive Director will present a proposed 1-year renewal of the contract between the UCR Plan and DSL Transportation Services, Inc. No action is asked from the UCR Board at this meeting.

**VIII. Subcommittee Reports**

**Audit Subcommittee – UCR Audit Subcommittee**

No report.

**Dispute Resolution Subcommittee – UCR Dispute Resolution Subcommittee Chair**

No report.

**Education and Training Subcommittee – UCR Education and Training Subcommittee Chair**

The UCR Education and Training Subcommittee Chair will provide an update on key projects and initiatives, including the ongoing development of the learning management program and training modules, awareness and engagement efforts for various stakeholders, and the optimization of the website and newsletter.

**Enforcement Subcommittee – UCR Enforcement Subcommittee Chair**

The UCR Enforcement Subcommittee Chair will provide an update on current and planned initiatives, including efforts to enhance UCR enforcement efficiency, and recognition of states and inspectors.

**Finance Subcommittee – UCR Finance Subcommittee Chair and UCR Depository Manager**

**A. 2027 Registration Fee Update – UCR Finance Subcommittee Chair**

The UCR Finance Subcommittee Chair and Executive Director will provide an update on the 2027 registration fee recommendation.

**B. Revenues from 2024, 2025, and 2026 Registration Fees – UCR Depository Manager**

The UCR Depository Manager will review the revenues received from the 2024, 2025, and 2026, UCR Plan years' registration fees.

**C. 2024 External Financial Audit Update – UCR Finance Subcommittee Chair and UCR Depository Manager**

The UCR Finance Subcommittee Chair and UCR Depository Manager will provide an update on the UCR Plan's 2024 External Financial Audit.

**D. 2026 Administrative Fund Budget- UCR Finance Subcommittee Chair and UCR Depository Manager.**

*For Discussion and Possible Board Action*

The UCR Finance Subcommittee Chair and UCR Depository Manager will discuss the proposed 2026 administrative fund budget as approved by the UCR Plan Finance Subcommittee. The UCR Board may take action to approve a 2026 administrative fund budget.

**E. Management Report – UCR Finance Subcommittee Chair and UCR Depository Manager**

The UCR Finance Subcommittee Chair and UCR Depository Manager will provide an update on UCR finances and related topics.

**Industry Advisory Subcommittee – UCR Industry Advisory Subcommittee Chair**  
No report.

**IX. Contractor Reports – UCR Board Chair**

**UCR Executive Director Update**

The UCR Executive Director will provide a report covering his recent activity for the UCR Plan.

**UCR Administrator Update (Kellen)**

The UCR Chief of Staff will provide a management update covering any additional activity for the Depository, Operations, and Communications.

**DSL Transportation Services, Inc.**

DSL Transportation Services, Inc. will report on the latest data from the FARs program, Tier 5 and 6 unregistered motor carriers, and other matters.

**Seikosoftware**

Seikosoftware will provide an update on its recent/new activity related to the UCR's National Registration System.

**X. Chief Legal Officer Report - UCR Chief Legal Officer**

The UCR Chief Legal Officer will provide a report covering the status of several legal issues involving the UCR Plan.

**XI. Other Business – UCR Board Chair**

The UCR Board Chair will call for any other business, old or new, from the floor.

**XII. Adjournment – UCR Board Chair**

The UCR Board Chair will adjourn the meeting.

The agenda will be available no later than 5:00 p.m. Eastern daylight time, October 22, 2025, at: <https://plan.ucr.gov>.

**CONTACT PERSON FOR MORE INFORMATION:** Elizabeth Leaman, Chair, Unified

Carrier Registration Plan Board of Directors, (617) 305-3783, [eleaman@board.ucr.gov](mailto:eleaman@board.ucr.gov).

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[FR Doc. 2025-19667 Filed: 10/23/2025 4:15 pm; Publication Date: 10/27/2025]