



## UNIFIED CARRIER REGISTRATION PLAN

### Sunshine Act Meetings

**TIME AND DATE:** October 1, 2025, 10:30 a.m. to 12:30 p.m., Central time.

**PLACE:** The meeting will take place at the Sheraton Oklahoma City Downtown Hotel 1 N. Broadway Ave, Oklahoma City, OK 73102. This meeting will be accessible via conference call and via Zoom Meeting and Screenshare. Any interested person may call (i) 1-929-205-6099 (US Toll) or 1-669-900-6833 (US Toll), Meeting ID: 951 0592 6695, to listen and participate in this meeting. The website to participate via Zoom Meeting and Screenshare is <https://kellen.zoom.us/join/95105926695>

**STATUS:** This meeting will be open to the public.

**MATTERS TO BE CONSIDERED:** The Unified Carrier Registration Plan Education and Training Subcommittee (the “Subcommittee”) will continue its work in developing and implementing the Unified Carrier Registration Plan and Agreement. The subject matter of this meeting will include:

### PROPOSED AGENDA

- I. **Call to Order** – UCR Education and Training Subcommittee Chair  
The Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. **Verification of Publication of Meeting Notice** – UCR Executive Director  
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. **Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Education and Training Subcommittee Chair  
*For Discussion and Possible Subcommittee Action*  
The Subcommittee Agenda will be reviewed, and the Subcommittee will consider adoption.

#### Ground Rules

- Subcommittee action only to be taken in designated areas on agenda

- IV. Review and Approval of Subcommittee Minutes from the October 4, 2024, Subcommittee Meeting** – UCR Education and Training Subcommittee Chair  
*For Discussion and Possible Subcommittee Action*  
Draft minutes from the October 4, 2024, Subcommittee meeting will be reviewed. The Subcommittee will consider action to approve.
- V. Project Development** - UCR Education and Training Subcommittee Chair  
The Subcommittee Chair will discuss the development of several key projects. The projects that will be discussed include the development of educational and volunteer resources, and the newsletter redesign.
- VI. Other Business** – UCR Education and Training Subcommittee Chair  
The Subcommittee Chair will call for any other items Subcommittee members would like to discuss.
- VII. Adjournment** – UCR Education and Training Subcommittee Chair  
The Subcommittee Chair will adjourn the meeting.

The agenda will be available no later than 5:00 p.m. Eastern time, September 23, 2025  
at: <https://plan.ucr.gov>.

**CONTACT PERSON FOR MORE INFORMATION:** Elizabeth Leaman, Chair, Unified  
Carrier Registration Plan Board of Directors, (617) 305-3783, [eleaman@board.ucr.gov](mailto:eleaman@board.ucr.gov).

**Alex B. Leath,**

*Chief Legal Officer,*

*Unified Carrier Registration Plan.*

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