



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-7104-N-11; OMB Control No.: 2577-0281]

60-Day Notice of Proposed Information Collection: Jobs Plus Pilot Program

AGENCY: Office of the Assistant Secretary for Public and Indian Housing (PIH), HUD.

ACTION: Notice.

SUMMARY: HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comments from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 60 days of public comment.

DATES: Comments Due Date: [Insert date 60 days after the date of publication in the Federal Register.]

ADDRESSES: Interested persons are invited to submit comments regarding this proposal.

Written comments and recommendations for the proposed information collection can be sent within 60 days of publication of this notice to www.regulations.gov. Interested persons are also invited to submit comments regarding this proposal and comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Dawn Martin, Program Analyst, Department of Housing and Urban Development, 451 7th Street, SW, Room 3180, Washington, DC 20410-5000.

FOR FURTHER INFORMATION CONTACT: Ms. Dawn Martin, Program Analyst, Department of Housing and Urban Development, 451 7th Street, SW, Washington, DC 20410; e-mail PIH-PRApubliccomments@hud.gov, telephone (202) 402-6488. This is not a toll-free number. HUD welcomes and is prepared to receive calls from individuals who are deaf or hard of hearing, as well as individuals with speech or communication disabilities. To learn more about

how to make an accessible telephone call,

please visit <https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>.

Copies of available documents submitted to OMB may be obtained from Ms. Martin.

SUPPLEMENTARY INFORMATION: This notice informs the public that HUD is seeking approval from OMB for the information collection described in Section A.

A. Overview of Information Collection

Title of Information Collection: Jobs Plus.

OMB Approval Number: 2577-0281.

Type of Request: Revision of currently approved collection.

Form Number: SF-424, SF-LLL, HUD 2880, HUD-50144, HUD 50153, HUD 424B, SF425.

Description of the need for the information and proposed use: The information collection is required to administer the Jobs Plus program, including applying for funds and grantee reporting.

Respondents: Potential applicants and grantees (which includes public housing agencies).

Estimated Number of Respondents: 103 annually.

Estimated Number of Responses: 459 annually.

Frequency of Response: Frequency of response varies depending on what information is being provided (e.g., once per year for applications and four times per year for grantee reporting).

Average Hours per Response: Burden hours per response for Jobs Plus grant applications submitted in response to a Notice of Funding Opportunity (NOFO) is 60.5. Burden hours per response for information collections related to grant administration, including grantee reporting and program management, is 35.

Total Estimated Burdens: Total burden hours are estimated to be 6,432. Total burden cost is estimated to be \$313,688.64.

Information Collection	Number of Respondents Annually	Responses Annually (Frequency)	Total Responses Annually	Burden Hours per Response	Total Burden Hours Annually	Hourly Cost (Salary)	Total Burden Cost Annually
NOFO/Grant Application Collection							
SF-424 Application for Federal Assistance (4040-0004)	48	1	48	0	0	\$0.00	\$0.00
HUD-2880 Applicant Disclosure (2501-0044)	48	1	48	0	0	\$0.00	\$0.00
Certification Regarding Lobbying	48	1	48	0.25	12	\$48.77	\$585.24
SF-LLL- Lobbying (4040-0013)	48	1	48	0	0	\$0.00	\$0.00
HUD 424B Assurances and Certifications (2501-0044)	48	1	48	0	0	\$0.00	\$0.00
Map	48	1	48	2	96	\$48.77	\$4,681.92
MOU between PHA and WDB	48	1	48	2	96	\$48.77	\$4,681.92
Match/Leverage Commitment Letters	48	1	48	10	480	\$48.77	\$23,409.60
Schedule	48	1	48	2	96	\$48.77	\$4,681.92
Organizational chart	48	1	48	1	48	\$48.77	\$2,340.96
Executive, summary documentation	48	1	48	3	144	\$48.77	\$7,022.88
Rating Factor 1 – Capacity	48	1	48	10	480	\$48.77	\$23,409.60
Rating Factor 2 – Need	48	1	48	8	384	\$48.77	\$18,727.68
Rating Factor 3 – Soundness of Approach	48	1	48	12	576	\$48.77	\$28,091.52
Detailed Program Budget	48	1	48	3	144	\$48.77	\$7,022.88
Summary Jobs Plus Budget (Form HUD-50144)	48	1	48	2	96	\$48.77	\$4,681.92
Narrative to Program Budget	48	1	48	4	192	\$48.77	\$9,363.84
Rating Factor 4 – Match/Leverage table	48	1	48	1	48	\$48.77	\$2,340.96
Rating Factor 5 – Preference Points Documentation (HUD-50153 or other)	48	1	48	0.25	12	\$48.77	\$585.24
<i>Sub-Total NOFO/Application Collection</i>			48	60.5	2904		\$141,628.08
Grant Administration Collection							
Code of Conduct (if not on HUD website, if recently updated, if not previously submitted)	8	1	8	1	8	\$48.77	\$390.16
HUD-1044/Grant Agreement	10	1	10	0	0	\$48.77	\$0.00
Quarterly reporting	55	4	220	10	2200	\$48.77	\$107,294.00
Annual reporting	55	1	55	8	440	\$48.77	\$21,458.80
Workplan	55	1	55	14	770	\$48.77	\$37,552.90
Budget (HUD-50144)	55	1	55	2	110	\$48.77	\$5,364.70
Federal Financial Report (Form SF-425) (4040-0014)	8	1	8	0	0	\$0.00	\$0.00
<i>Sub-Total – Non-NOFO/Application Collection</i>			411	35	3528		\$172,060.56
Grand Totals	103		459	95.5	6432		\$313,688.64

B. Solicitation of Public Comment

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

- (1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- (2) The accuracy of the agency's estimate of the burden of the proposed collection of information;
- (3) Ways to enhance the quality, utility, and clarity of the information to be collected; and
- (4) Ways to minimize the burden of the collection of information on those who are to respond; including the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comments in response to these questions.

C. Authority: Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35.

Laura Kunkel,

Acting Director,

Office of Policy, Programs, and Legislative Initiatives.

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