



## **DEPARTMENT OF DEFENSE**

### **Office of the Secretary**

**[Docket ID: DoD-2024-OS-0132]**

### **Submission for OMB Review; Comment Request**

**AGENCY:** Office of the Under Secretary of Defense for Intelligence and Security (OUSD(I&S)), Department of Defense (DoD).

**ACTION:** 30-day information collection notice.

**SUMMARY:** The DoD has submitted to the Office of Management and Budget (OMB) for clearance the following proposal for collection of information under the provisions of the Paperwork Reduction Act.

**DATES:** Consideration will be given to all comments received by [INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

**ADDRESSES:** Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). Find this particular information collection by selecting "Currently under 30-day Review - Open for Public Comments" or by using the search function.

**FOR FURTHER INFORMATION CONTACT:** Reginald Lucas, (571) 372-7574, [whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil](mailto:whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil).

### **SUPPLEMENTARY INFORMATION:**

**TITLE; ASSOCIATED FORM; AND OMB NUMBER:** National Industrial Security Program Contracts Classification System; DD Form 254; OMB Control Number 0704-0567.

**TYPE OF REQUEST:** Extension.

**NUMBER OF RESPONDENTS:** 8,800.

**RESPONSES PER RESPONDENT:** 6.

**ANNUAL RESPONSES:** 52,800.

**AVERAGE BURDEN PER RESPONSE:** 36 minutes.

**ANNUAL BURDEN HOURS:** 31,680.

**NEEDS AND USES:** Pursuant to 48 CFR 27, in conjunction with subpart 4.4 of the Federal Acquisition Regulation, contracting officers shall determine whether access to classified information may be required by a contractor during contract performance. DoD Components shall use the DD Form 254, "Contract Security Classification Specification," as an attachment to contracts or agreements requiring access to classified information by U.S. contractors. The DD Form 254 is used to identify the classified areas of information involved in a contract and the specific items of information that require protection. The National Industrial Security Program Contract Classification System (NCCS) is the electronic repository for the DD Form 254. NCCS expedites the processing and distribution of contract classification specifications for contracts requiring access to classified information. NCCS also has a built-in automated process for the Request for Approval to Subcontract and provides workflow support for the Facility Clearance Request and National Interest Determination processes.

**AFFECTED PUBLIC:** Business or other for-profit.

**FREQUENCY:** On occasion.

**RESPONDENT'S OBLIGATION:** Voluntary.

**DOD CLEARANCE OFFICER:** Mr. Reginald Lucas.

Dated: July 8, 2025.

**Stephanie J. Bost,**

*Alternate OSD Federal Register Liaison Officer,*

*Department of Defense.*