



DEPARTMENT OF TRANSPORTATION

Federal Aviation Administration

[Docket No. FAA-2025-0849]

Agency Information Collection Activities: Requests for Comments; Clearance of a Renewed Approval of Information Collection: Safety Assurance System (SAS) External Portal

AGENCY: Federal Aviation Administration (FAA), Department of Transportation.

ACTION: Notice and request for comments.

SUMMARY: In accordance with the Paperwork Reduction Act of 1995, FAA invites public comments about our intention to request the Office of Management and Budget (OMB) approval to renew an information collection. The SAS external portal is a web-based tool developed for applicants and certificate holders (also referred to as external users) to exchange information with Flight Standards (FS) employees, primarily to collaborate and communicate with their FS counterparts regarding initial certification applications, and requesting new programs for acceptance and approval.

DATES: Written comments should be submitted by [INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

ADDRESSES: Please send written comments:

By Electronic Docket: www.regulations.gov (Enter docket number into search field)

By mail: Derek Lockhart (c/o Denise Beaudoin)

13873 Park Center Rd, Herndon, VA 20171

By fax: 703-481-6043

SUPPLEMENTARY INFORMATION:

Public Comments Invited: You are asked to comment on any aspect of this information collection, including (a) Whether the proposed collection of information is necessary for FAA's performance; (b) the accuracy of the estimated burden; (c) ways for FAA to enhance the quality, utility and clarity of the information collection; and (d) ways that the burden could be minimized without reducing the quality of

the collected information. The agency will summarize and/or include your comments in the request for OMB's clearance of this information collection.

OMB Control Number: 2120-0774

Title: Safety Assurance System (SAS) External Portal

Form Numbers: List of the following web-based forms:

- Submitting a Preapplication Statement of Intent (PASI) Form (FAA Form 8400-6) (14 CFR parts 121, 135 and 141);
- Submitting an Application for Repair Station (FAA Form 8310-3) (14 CFR part 145);
- Submitting an Application for Aviation Maintenance School Certificate and Ratings Application (FAA Form 8310-6) (14 CFR part 147)

Type of Review: Renewal of an information collection

Background: The Federal Register Notice with a 60-day comment period soliciting comments on the following collection of information was published on December 20, 2024 (FAA-2024-2690). The SAS external portal is a web-based tool developed for applicants and certificate holders to exchange information with Flight Standards (FS) employees, primarily the Certification Project Managers (CPMs), Principal Inspectors (PIs) and Training Center Program Managers (TCPMs). The SAS external portal creates the ability for applicants and certificate holders to collaborate and communicate with their FS counterparts in the execution of the following functions:

- Submitting a Preapplication Statement of Intent (PASI) Form (FAA Form 8400-6) (14 CFR parts 121, 135 and 141);
- Submitting an Application for Repair Station (FAA Form 8310-3) (14 CFR part 145);
- Submitting an Application for Aviation Maintenance School Certificate and Ratings Application (FAA Form 8310-6) (14 CFR part 147);
- Submitting a Letter of Intent (14 CFR part 142);
- Submitting Element Design (ED) data collection tools (DCTs); and,
- Sharing of other documentation as needed.

Benefits to the certificate holder or applicant to use the external portal include:

- Ease of submission and expedited processing and tracking of documents/requests;
- Documents/requests are sent directly to the FS employees, which eliminates wait time for the entry of information by the PI/CPM; and,
- Access to DCTs.

Collection information generally includes:

- Business name;
- Address;
- Management personnel;
- Type of certificate/rating;
- Aircraft information, if applicable; and
- Synopsis of request.

Respondents: Applicant respondents – 2121

Certificate Holder respondents - 9096

Frequency: On occasion

Estimated Average Burden per Response: Applicant respondents – 1 hour

Certificate Holder respondents – 1.5 hours

Estimated Total Annual Burden: Applicants – \$111,122

Certificate Holders – \$950,257

Issued in Herndon, VA.

Derek A Lockhart,

Automation & Policy Team Leader,

System Approach for Safety Oversight (SASO) Program Office, AFS-910.