



**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Proposed Information Collection Activity; Head Start Grant  
Application (Office of Management and Budget #0970-0207)**

**AGENCY:** Office of Head Start, Administration for Children  
and Families, U.S. Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Administration for Children and Families (ACF)  
is requesting a 3-year extension of the Grant Application  
Instrument and Instructions (Office of Management and  
Budget #0970-0207, expiration June 30, 2025). The updated  
grant application reduces the amount of documentation  
required from grant recipients, both in the baseline  
application and the continuation application, by reducing  
the number of required documents to support the application  
and reducing the amount of required information in the  
program and budget justification narrative. The goal of  
these changes is to reduce grant recipient burden.

**DATES:** *Comments due* **[INSERT DATE 60 DAYS AFTER DATE OF  
PUBLICATION IN THE FEDERAL REGISTER]**. In compliance with  
the requirements of the Paperwork Reduction Act of 1995,  
ACF is soliciting public comment on the specific aspects of  
the information collection described above.

**ADDRESSES:** You can obtain copies of the proposed collection of information and submit comments by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Identify all requests by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* To receive Head Start funding, Head Start grant recipients must apply for such funds through this information collection. The information submitted by applicants assist program and grant officials in determining whether the applicant meets the requirements for funding under the Act including any requirements specified in annual appropriations by Congress. The updated grant application reduces the amount of documentation required from grant recipients, both in the baseline application and the continuation application, by reducing the number of required documents to support the application and reducing the amount of required information in the program and budget justification narrative. The goal of these changes is to reduce grant recipient burden, and the burden estimates below have been updated to reflect this.

*Respondents:* Head Start Grant Recipients

*Annual Burden Estimates*

Instrument	Total Number of Respondents	Annual Number of Responses Per Respondent	Average Burden Hours Per Response	Annual Burden Hours
Head Start Grant Application	1,600	2	20	64,000

*Comments:* ACF specifically requests comments on (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

**Authority:** 42 U.S.C. 9801 et seq.

**Mary C. Jones,**

*ACF/OPRE Certifying Officer.*

[FR Doc. 2025-08622 Filed: 5/14/2025 8:45 am; Publication Date: 5/15/2025]