



UNIFIED CARRIER REGISTRATION PLAN

Sunshine Act Meetings

TIME AND DATE: March 6, 2025, 10:00 a.m. to 1:00 p.m., Central Standard time.

PLACE: The meeting will take place at the Dallas Marriott Downtown, 650 North Pearl Street, Dallas, Texas 75201. The meeting will also be accessible via conference call and via Zoom Meeting and Screenshare. Any interested person may call (i) 1-929-205-6099 (US Toll) or 1-669-900-6833 (US Toll), Meeting ID: 944 7029 9390, to listen and participate in this meeting.

The website to participate via Zoom Meeting and Screenshare is

<https://kellen.zoom.us/join/94470299390>

STATUS: This meeting will be open to the public.

MATTERS TO BE CONSIDERED: The Unified Carrier Registration Plan Board of Directors (the “Board”) will continue its work in developing and implementing the Unified Carrier Registration Plan and Agreement. The subject matter of this meeting will include:

PROPOSED AGENDA

- I. Welcome and Call to Order – UCR Board Chair**
The UCR Board Chair will welcome attendees, call the meeting to order, call roll for the Board, confirm the presence of a quorum, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice – UCR Executive Director**
The UCR Executive Director will verify publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail, followed by subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Board Agenda – UCR Board Chair**
For Discussion and Possible Board Action
The proposed Agenda will be reviewed. The Board will consider action to adopt.

Ground Rules

- Board actions taken only in designated areas on the agenda

- IV. Approval of Minutes of the December 5, 2024, UCR Board Meeting – UCR Board Chair**
For Discussion and Possible Board Action
Draft Minutes from the December 5, 2024, UCR Board meeting will be reviewed. The Board will consider action to approve.

V. Report of FMCSA – FMCSA Representative

The Federal Motor Carrier Safety Administration (FMCSA) will provide a report on any relevant agency activity.

VI. Subcommittee Reports

Audit Subcommittee – UCR Audit Subcommittee Chair

Update on the recent Question and Answer Session for State Auditors – UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, and Executive Director

The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, and Executive Director will lead a discussion on the topics, value, and continuation of a series of 60-minute virtual question and answer sessions for state auditors.

Dispute Resolution Subcommittee – UCR Dispute Resolution Subcommittee Chair
No report.

Education and Training Subcommittee – UCR Education and Training Subcommittee Chair

The UCR Education and Training Subcommittee Chair will provide an update on key projects and initiatives, including the ongoing development of the learning management program and training modules, awareness and engagement efforts for various stakeholders, and the optimization of the website and newsletter.

Enforcement Subcommittee – UCR Enforcement Subcommittee Chair

The UCR Enforcement Subcommittee Chair will provide an update on current and planned initiatives, including efforts to enhance UCR enforcement efficiency, and recognition of states and inspectors.

Finance Subcommittee – UCR Finance Subcommittee Chair and UCR Depository Manager

A. UCR Administrative Fund Update – UCR Finance Subcommittee Chair and UCR Depository Manager

The UCR Depository Manager will provide an update on the financial status of the administrative fund for the 12 months ended December 31, 2024. Additionally, the UCR Depository Manager will provide an update on revenues from the 2024 and 2025 registration fees.

B. Discussion and Possible Approval of Changes to the UCR Plan Refund Policy – UCR Finance Subcommittee Chair and UCR Depository Manager

For Discussion and Possible Board Action

The UCR Finance Subcommittee Chair will present proposed changes to the UCR Refund Policy as approved by the Finance Subcommittee at its February 19, 2025, meeting. The Finance Subcommittee is recommending that the UCR Plan Board adopt these changes and the UCR Plan Board may take action to approve changes to the UCR Plan Refund Policy.

Industry Advisory Subcommittee – UCR Industry Advisory Subcommittee Chair

No report

VII. Contractor Reports – UCR Board Chair

UCR Executive Director Report

The UCR Executive Director will provide a report covering his recent activity for the UCR Plan including any changes in the dates of UCR meetings in 2025.

UCR Administrator Report (Kellen)

The UCR Chief of Staff will provide a management update covering recent activity for the Depository, Operations, and Communications.

DSL Transportation Services, Inc.

DSL Transportation Services, Inc. will report on the latest data from the FARs program, Tier 5 and 6 unregistered motor carriers, and other matters.

Seikosoftware

Seikosoftware will provide an update on its recent/new activity related to the UCR's National Registration System.

VIII. Other Business – UCR Board Chair

The UCR Board Chair will call for any other business, old or new, from the floor.

IX. Adjournment – UCR Board Chair

The UCR Board Chair will adjourn the meeting.

The agenda will be available no later than 5:00 p.m. Eastern time, February 25, 2025,
at: <https://plan.ucr.gov>.

CONTACT PERSON FOR MORE INFORMATION: Elizabeth Leaman, Chair, Unified
Carrier Registration Plan Board of Directors, (617) 305-3783, eleaman@board.ucr.gov.

Alex B. Leath,
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