



## DEPARTMENT OF HOMELAND SECURITY

### U.S. Customs and Border Protection

[OMB Control Number 1651-0051]

### Agency Information Collection Activities; Extension; Foreign Trade Zones Annual Reconciliation and Recordkeeping Requirement

**AGENCY:** U.S. Customs and Border Protection (CBP), Department of Homeland Security.

**ACTION:** 60-day notice and request for comments.

**SUMMARY:** The Department of Homeland Security, U.S. Customs and Border Protection (CBP) will be submitting the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995 (PRA). The information collection is published in the *Federal Register* to obtain comments from the public and affected agencies.

**DATES:** Comments are encouraged and must be submitted (no later than [INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]) to be assured of consideration.

**ADDRESSES:** Written comments and/or suggestions regarding the item(s) contained in this notice must include the OMB Control Number 1651-0051 in the subject line and the agency name. Please submit written comments and/or suggestions in English. Please use the following method to submit comments:

Email. Submit comments to: [CBP\\_PRA@cbp.dhs.gov](mailto:CBP_PRA@cbp.dhs.gov).

**FOR FURTHER INFORMATION CONTACT:** Requests for additional PRA information should be directed to Seth Renkema, Chief, Economic Impact Analysis Branch, U.S. Customs and Border Protection, Office of Trade,

Regulations and Rulings, 90 K Street NE, 10<sup>th</sup> Floor, Washington, D.C. 20229-1177, telephone number 202-325-0056 or via email [CBP\\_PRA@cbp.dhs.gov](mailto:CBP_PRA@cbp.dhs.gov).

Please note that the contact information provided here is solely for questions regarding this notice. Individuals seeking information about other CBP programs should contact the CBP National Customer Service Center at 877-227-5511, (TTY) 1-800-877-8339, or CBP website at <https://www.cbp.gov/>.

**SUPPLEMENTARY INFORMATION:** CBP invites the general public and other Federal agencies to comment on the proposed and/or continuing information collections pursuant to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 *et seq.*). This process is conducted in accordance with 5 CFR 1320.8. Written comments and suggestions from the public and affected agencies should address one or more of the following four points: (1) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (3) suggestions to enhance the quality, utility, and clarity of the information to be collected; and (4) suggestions to minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, *e.g.*, permitting electronic submission of responses. The comments that are submitted will be summarized and included in the request for approval. All comments will become a matter of public record.

### **Overview of This Information Collection**

*Title:* Foreign Trade Zones Annual Reconciliation and Recordkeeping

Requirement.

*OMB Number:* 1651-0051.

*Form Number:* N/A.

*Current Actions:* CBP proposes to extend the expiration date of this information collection with no change to the burden hours, the information collection, or to the record keeping requirements.

*Type of Review:* Extension (without change).

*Affected Public:* Businesses.

*Abstract:* In accordance with 19 CFR 146.4(a), the operator shall supervise all admissions, transfers, removals, recordkeeping, manipulations, manufacturing, destruction, exhibition, physical and procedural security, and conditions of storage in the zone as required by law and regulations.

Foreign Trade Zone (FTZ) operators must prepare a reconciliation report within 90 days after the end of the zone/subzone year unless an extension is authorized and must retain the annual reconciliation report for a spot check or audit by CBP. In addition, within 10 working days after the annual reconciliation report, FTZ operators must submit to the CBP port director a letter signed by the operator certifying that the annual reconciliation has been prepared, is available for CBP review, and is accurate. See 19 CFR 146.25.

The Foreign Trade Zones Act of 1934, as amended (19 U.S.C. 81a-81u), authorizes these requirements.

*Type of Information Collection:* Record Keeping Requirements (19 CFR 146.4(d)).

*Estimated Number of Respondents:* 276.

*Estimated Number of Annual Responses per Respondent: 1.*

*Estimated Number of Total Annual Responses: 276.*

*Estimated Time per Response: 45 minutes.*

*Estimated Total Annual Burden Hours: 207.*

*Type of Information Collection: Certification Letter (19 CFR 146.25).*

*Estimated Number of Respondents: 276.*

*Estimated Number of Annual Responses per Respondent: 1.*

*Estimated Number of Total Annual Responses: 276.*

*Estimated Time per Response: 20 minutes.*

*Estimated Total Annual Burden Hours: 92.*

Dated: January 7, 2025.

**Seth D Renkema,**

*Branch Chief, Economic Impact Analysis Branch,*

*U.S. Customs and Border Protection.*

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