



DEPARTMENT OF HOMELAND SECURITY

[Docket No.: CISA-2023-0021]

Agency Information Collection Activities: Gratuitous Services Agreement, Volunteer Release and Hold Harmless, and Office for Bombing Prevention Interest Sign-up Sheet

AGENCY: Cybersecurity and Infrastructure Security Agency (CISA), Department of Homeland Security (DHS).

ACTION: 30-day notice and request for comments; reinstatement without changes 1670-0031.

SUMMARY: The Office for Bombing Prevention (OBP) within Cybersecurity and Infrastructure Security Agency (CISA) will submit the following information collection request (ICR) to the Office of Management and Budget (OMB) for review and clearance in accordance with the Paperwork Reduction Act of 1995. CISA previously published this information collection request (ICR) in the *Federal Register* on August 29, 2023 for a 60-day public comment period. No comments were received by CISA. The purpose of this notice is to allow additional 30-days for public comments.

DATES: Comments are encouraged and will be accepted until *[INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]*.

Submissions received after the deadline for receiving comments may not be considered.

ADDRESSES: Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to www.reginfo.gov/public/do/PRAMain. Find this particular information collection by selecting "Currently under 30-day Review - Open for Public Comments" or by using the search function.

The Office of Management and Budget is particularly interested in comments which:

1. Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
2. Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
3. Enhance the quality, utility, and clarity of the information to be collected; and
4. Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

FOR FURTHER INFORMATION CONTACT: Douglas Delancey, 202-731-7689, OBPExecSec@cisa.dhs.gov.

SUPPLEMENTARY INFORMATION: Under the Homeland Security Presidential Directive-19: Combating Terrorist Use of Explosives in the United States, the Department of Homeland Security (DHS) was mandated to educate private sector security providers about IED threats, including tactics, techniques, and procedures relevant to their usage, so they are knowledgeable about terrorist use of explosives and contribute to a layered security approach.

The President's Policy Directive-17: Countering Improvised Explosive Devices (PPD-17) reaffirms the 2007 Strategy for Combating Terrorist Use of Explosives in the United States. It provides guidance to update and gives momentum to our ability to counter threats involving improvised explosive devices (IEDs). DHS was mandated to deliver standardized IED awareness and familiarization training for federal, state and local responders and public safety personnel.

Over the past 10 years, incidents involving IEDs has increased worldwide. This highlights the existing threat of IED attacks by terrorists, transnational criminal organizations, and individuals domestically that have radical political, environmental, or international viewpoints. IEDs have been used in the theater of war, mass transit systems overseas (London, Spain), in global aviation plots (December 2009), assassination attempts against political leaders, and other attempts here within the United States (Portland, Times Square, Boston Marathon 2013). They have also been used to threaten our ability in the secure movement of goods in accordance with the National Strategy for Global Supply Chain Security (print cartridge).

The Office for Bombing Prevention (OBP) must collect this information to effectively deliver training without concern that an individual who acts as a volunteer role player in support of official OBP training sustains an injury or death during the performance of his or her supporting role. Additionally, OBP must collect conference attendee information to properly identify key stakeholder segments and to ensure ongoing engagement and dissemination of OBP products to those who desire them.

The purpose of the Volunteer Participant Release of Liability Agreement is to collect necessary information in case an individual who acts as a volunteer role player in support of official OBP training sustains an injury or death during the performance of his or her supporting role. If legal action is taken, this information can serve as a “hold harmless” statement /agreement by the Government. In the unlikely event that an injury or death is sustained in the performance of support for training, this information will be used by CISA/ISD/OBP to protect against legal action by the volunteer or their family. If legal action is taken, this information can serve as a “hold harmless” statement /agreement by the Government.

The purpose of the Gratuitous Services Agreement is to establish that no monies, favors or other compensation will be given or received by either party involved. The information

from the Gratuitous Services Agreement will be used by CISA/ISD/OBP in the event that questions arise regarding remuneration or payment for volunteer participation in training events.

The purpose of the OBP interest sign-up sheet is to collect basic contact information, on a voluntary basis, of those who attend the OBP conference booth and desire further engagement or additional products from OBP. The information is used by OBP to follow-up with the individuals who provide their contact information.

Additional considerations for these forms:

- The two training forms are best delivered as hard copies to volunteer participants that attend the courses to ensure the right audiences are targeted in an environment where last-minute changes to the participant list are common. However, it is feasible that these forms will transition to a Learning Management System (LMS) enabling participants to complete online.
- The OBP interest sheet is a hard copy form laid on OBP's booth table for attendees to provide their contact information. There has been some consideration to shifting this to an electronic format, but current booth technology does not fully support this transition.

These forms do not negatively affect small businesses.

- Failure to collect this information could result in questions of liability and/or remuneration for volunteers in CISA/ISD/OBP and reluctance to seek volunteer involvement as a result. This would negatively affect the overall quality of the program in delivering these trainings to private sector security providers, federal, state and local responders, and public safety personnel.
- Failure to collect contact information from those who visit the OBP booth would greatly limit OBP's ability to stay engaged with or grow its stakeholder base or provide the most relevant products/services to those stakeholders.

- This collection does not include a pledge of confidentiality that is not supported by established authority in statute or regulation. This collection of information is covered by PIA DHS/ALL/PIA-006 DHS General Contact List.

This is a reinstatement of an existing collection. No changes were made to the collection instruments.

Analysis:

Agency: Cybersecurity and Infrastructure Security Agency (CISA), Department of Homeland Security (DHS)

Title: Gratuitous Services Agreement, Volunteer Release and Hold Harmless, and OBP Interest Sign-up Sheet

OMB Number: 1670-0031

Frequency: Annually

Affected Public: State, local, Tribal, and Territorial governments and private sector individuals

Number of Respondents: 950

Estimated Time Per Respondent: 15 min.

Total Burden Hours: 160

Total Annualized Respondent Cost: \$6,812

Total Annualized Respondent Out-of-Pocket Cost: \$0

Total Annualized Government Cost: \$21,204

Robert J. Costello,

Chief Information Officer,

Department of Homeland Security,

Cybersecurity and Infrastructure Security Agency.