



## DEPARTMENT OF DEFENSE

### Office of the Secretary

[Docket ID: DoD-2024-OS-0030]

### Proposed Collection; Comment Request

**AGENCY:** Office of the Under Secretary of Defense for Personnel and Readiness (OUSD(P&R)), Department of Defense (DoD).

**ACTION:** 60-day information collection notice.

**SUMMARY:** In compliance with the *Paperwork Reduction Act of 1995*, the Under Secretary of Defense for Personnel and Readiness announces a proposed public information collection and seeks public comment on the provisions thereof. Comments are invited on: whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; the accuracy of the agency's estimate of the burden of the proposed information collection; ways to enhance the quality, utility, and clarity of the information to be collected; and ways to minimize the burden of the information collection on respondents, including through the use of automated collection techniques or other forms of information technology.

**DATES:** Consideration will be given to all comments received by [INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE **FEDERAL REGISTER**].

**ADDRESSES:** You may submit comments, identified by docket number and title, by any of the following methods:

Federal eRulemaking Portal: <http://www.regulations.gov>. Follow the instructions for submitting comments.

Mail: Department of Defense, Office of the Assistant to the Secretary of Defense for Privacy, Civil Liberties, and Transparency, Regulatory Directorate, 4800 Mark Center Drive, Mailbox #24, Suite 08D09, Alexandria, VA 22350-1700.

*Instructions:* All submissions received must include the agency name, docket number and title for this Federal Register document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at <http://www.regulations.gov> as they are received without change, including any personal identifiers or contact information.

**FOR FURTHER INFORMATION CONTACT:** To request more information on this proposed information collection or to obtain a copy of the proposal and associated collection instruments, please write to Under Secretary of Defense for P&R, Office of Assistant Secretary of Defense for Health Affairs, 7700 Arlington Blvd, Falls Church, VA 22042-5101, ATTN: Kimberly Lahm, 703-681-8184.

**SUPPLEMENTARY INFORMATION:**

*Title; Associated Form; and OMB Number:* Family Member Travel Screening; Form Number DD 3040, 3040-1, 3040-2, 3040-3, 3040-4; OMB Control Number 0704-0560.

*Needs and Uses:* The DD Forms 3040, 3040–1, 3040–2, 3040–3, and 3040–4 are used during the Family Member Travel Screening process when active duty Service members with Permanent Change of Station order request Command sponsorship for accompanied travel to remote or outside continental United States (OCONUS) installations. These forms document any special medical, dental, and/or educational needs of dependents accompanying the Service member to assist in determining the availability of care at a gaining installation. This standardized collection of information is required by the National Defense Authorization Act for Fiscal Year 2010 (NDAA FY2010), 10 U.S.C. 136 “Under Secretary of Defense for Personnel and Readiness,” and the DoD Instruction (DoDI) 1315.19, “The Exceptional Family Member Program (EFMP).” The NDAA FY2010 established the Office of Special Needs (OSN) and tasked OSN with developing, implementing, and overseeing comprehensive policies surrounding assignment and support for these military families. Additionally, per DoDI 1315.19, military departments are required to screen family members of active-duty Service members for special

needs and to coordinate assignments for Service members enrolled in the EFMP to verify if necessary medical and/or educational services are available at the next assignment.

*Affected Public:* Individuals or households.

*Annual Burden Hours:* 89,011.

*Number of Respondents:* 267,032.

*Responses per Respondent:* 1.

*Annual Responses:* 267,032.

*Average Burden per Response:* 20 minutes.

*Frequency:* On occasion.

Dated: March 26, 2024.

**Aaron T. Siegel,**

*Alternate OSD Federal Register Liaison Officer,*

*Department of Defense.*

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