



## **ELECTION ASSISTANCE COMMISSION**

### **Agency Information Collection Activities**

**AGENCY:** U.S. Election Assistance Commission (EAC).

**ACTION:** Notice; request for comment.

**SUMMARY:** As part of its continuing effort to reduce paperwork burdens, and as required by the Paperwork Reduction Act of 1995 (PRA), the U.S. Election Assistance Commission (EAC) gives notice that it is requesting from the Office of Management and Budget (OMB) a modification of the previously approved information collection EAC Progress Report (EAC-PR).

**DATES:** Comments should be submitted by 5 p.m. Eastern on Thursday, November 2, 2023.

**ADDRESSES:** To view the proposed EAC-PR format, see:

<https://www.eac.gov/grants/financial-progress-reports>. For information on the EAC-PR, contact Risa Garza, Office of Grants, Election Assistance Commission, [Grants@eac.gov](mailto:Grants@eac.gov). Written comments and recommendations for the proposed information collection should be sent directly to [Grants@eac.gov](mailto:Grants@eac.gov). All requests and submissions should be identified by the title of the information collection.

### **SUPPLEMENTARY INFORMATION:**

**Previously filed under Title and OMB Number: EAC Progress Report (EAC-PR) OMB Control Number 3265-0021; 87 FR 12679 (Page 12679-12680, Document Number: 2022-04724)**

#### **Purpose**

This proposed information collection was previously published in the **Federal Register** on August 1, 2023 (88 FR 50133) and allowed 60 days for public comment. In compliance with section 3507(a)(1)(D) of the Paperwork Reduction Act (PRA) of 1995, EAC has submitted to the Office of Management and Budget (OMB) a request for review and approval of the information collection listed below. The purpose of this notice is to allow an additional 30 days for public comment from all interested individuals and organizations.

The EAC Office of Grants Management (EAC/OGM) is responsible for distributing, monitoring and providing technical assistance to states and grantees on the use of federal funds. EAC/OGM also reports on how the funds are spent to Congress, negotiates indirect cost rates with grantees, and resolves audit findings on the use of HAVA funds.

The EAC Progress Report has been developed for both interim and final progress reports for grants issued under HAVA authority. This revised format builds upon that report for the various grant awards given by EAC and provides terminology clarification. The Progress Report will directly benefit award recipients by making it easier for them to administer federal grant and cooperative agreement programs through standardization of the types of information required in progress reports—thereby reducing their administrative effort and costs.

### **Public Comments**

We are soliciting public comments to permit the EAC to:

- Evaluate whether the proposed information collection is necessary for the proper functions of the Office of Grants Management.
- Evaluate the accuracy of our estimate of burden for this proposed collection, including the validity of the methodology and assumptions used.
- Enhance the quality, utility, and clarity of the information to be collected.
- Minimize the reporting burden on those who are to respond, including the use of automated collection techniques or other forms of information technology.

Please note that comments submitted in response to this Notice are public record. Before including any detailed personal information, you should be aware that your comments as submitted, including your personal information, will be available for public review.

OMB approval is requested for 3 years.

Respondents: All EAC grantees and states.

### **Annual Reporting Burden**

Annual Burden Estimates

EAC Grant	Instrument	Total number of respondents	Total number of responses per year	Average burden hours per response	Annual burden hours
251	EAC-PR	29	2	1	58
101	EAC-PR	12	2	1	24
Election Security	EAC-PR	56	2	1	112
TOTAL					194

The estimated cost of the annualized cost of this burden is: \$4,677.34, which is calculated by taking the annualized burden (194 hours) and multiplying by an hourly rate of \$24.11 (GS-8/Step 5 hourly basic rate).

**Camden Kelliher,**

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[FR Doc. 2023-21683 Filed: 9/29/2023 8:45 am; Publication Date: 10/2/2023]