



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

**Solicitation of Nominations for Appointment to CDC's Advisory
Committee to the Director (ACD)**

ACTION: Centers for Disease Control and Prevention (CDC),
Department of Health and Human Services (HHS).

ACTION: Notice.

SUMMARY: The Centers for Disease Control and Prevention (CDC),
within the Department of Health and Human Services (HHS), is
seeking nominations for membership on the Advisory Committee to
the Director (ACD). The ACD consists of up to 15 experts
knowledgeable in areas pertinent to the CDC mission, such as
public health, global health, health disparities, biomedical
research, and other fields, as applicable.

DATES: Nominations for membership on the ACD must be received no
later than ***[INSERT DATE 30 DAYS AFTER PUBLICATION IN THE FEDERAL
REGISTER]***. Late nominations received after this time will not be
considered for the current membership cycle.

ADDRESSES: All nominations (cover letters and curriculum vitae)
should be emailed to ACDDirector@cdc.gov with the subject line:
"Nomination for CDC ACD."

FOR FURTHER INFORMATION CONTACT: Bridget Richards, MPH, Centers
for Disease Control and Prevention, Office of the Chief of
Staff, 1600 Clifton Road, N.E., MS H21-10, Atlanta, Georgia

30329-4027. Telephone: (404) 718-5028; Email Address:

ACDirector@cdc.gov.

SUPPLEMENTARY INFORMATION:

The Advisory Committee to the Director (ACD or Committee), shall (1) make recommendations to the Director regarding ways to prioritize the activities of the agency in alignment with the CDC Strategic Plan required under section 305(c); H.R. 2617-1252; (2) advise on ways to achieve or improve performance metrics in relation to the CDC Strategic Plan, and other relevant metrics, as appropriate; (3) provide advice and recommendations on the development of the Strategic Plan, and any subsequent updates, as appropriate; (4) advise on grants, cooperative agreements, contracts, or other transactions, as applicable; (5) provide other advice to the Director, as requested, to fulfill duties under sections 301 and 311; and (6) appoint subcommittees.

Nominations are being sought for individuals who have the expertise and qualifications necessary to contribute to the accomplishments of the committee's objectives. Nominees will be selected based on expertise in the fields of public health, global health, health disparities, biomedical research, and public health disciplines. Federal employees will not be considered for membership. Members may be invited to serve for four-year terms. Selection of members is based on candidates' qualifications to contribute to the accomplishment of ACD objectives. To ensure a diverse committee composition, nominees

with front line and field experience at the local, state, tribal and territorial levels are encouraged to apply. This includes nominees with experience working for, and with, community-based organizations and other non-profit organizations. Selection of members is based on candidates' qualifications to contribute to the accomplishment of the ACD's objectives. Members will be required to attend ACD meetings at least two times per year (virtually or in-person), and contribute time in between meetings for research, consultation, discussion, and writing assignments.

HHS policy stipulates that committee membership be balanced in terms of points of view represented, and the Committee's function. Appointments shall be made without discrimination basis of age, race, ethnicity, gender, sexual orientation, gender identity, HIV status, disability, and cultural, religious, or socioeconomic status. Nominees must be U.S. citizens and cannot be full-time employees of the U.S. Government. Current participation on Federal workgroups or prior experience serving on a Federal advisory committee does not disqualify a candidate; however, HHS policy is to avoid excessive individual service on advisory committees and multiple committee memberships. Committee members are Special Government Employees, requiring the filing of financial disclosure reports at the beginning of and annually during their terms. CDC reviews potential candidates for ACD membership each year and provides a slate of nominees for consideration to the Secretary of HHS for

final selection. HHS notifies selected candidates of their appointment near the start of the term, or as soon as the HHS selection process is completed. Note that the need for different expertise varies from year to year and a candidate who is not selected in one year may be reconsidered in a subsequent year. Candidates should submit the following items:

- A one-half to one-page cover letter that includes your understanding of, and commitment to, the time and work necessary; one to two sentences on your background and experience; and one to two sentences on the skills/perspective you would bring to the ACD.
- Current curriculum vitae which highlights the experience and work history being sought relevant to the criteria set forth above, including complete contact information (telephone numbers, mailing address, email address).

Nominations may be submitted by the candidate him- or herself, or by the person/organization recommending the candidate.

The Director, Strategic Business Initiatives Unit, Office of the Chief Operating Officer, Centers for Disease Control and Prevention, has been delegated the authority to sign *Federal Register* notices pertaining to announcements of meetings and other committee management activities, for both the Centers for Disease Control and Prevention and the Agency for Toxic Substances and Disease Registry.

Kalwant Smagh,

*Director, Strategic Business Initiatives Unit,
Office of the Chief Operating Officer,
Centers for Disease Control and Prevention.*

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