DEPARTMENT OF EDUCATION

[Docket No.: ED-2021-SCC-0016]

Agency Information Collection Activities; Comment Request; Privacy Act Request Form

AGENCY: Office of Management (OM), Department of Education (ED).

ACTION: Notice.

SUMMARY: In accordance with the Paperwork Reduction Act of 1995, ED is proposing an extension without change of a currently approved collection.

DATES: Interested persons are invited to submit comments on or before [INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

ADDRESSES: To access and review all the documents related to the information collection listed in this notice, please use http://www.regulations.gov by searching the Docket ID number ED-2021-SCC-0016. Comments submitted in response to this notice should be submitted electronically through the Federal eRulemaking Portal at http://www.regulations.gov by selecting the Docket ID number or via postal mail, commercial delivery, or hand delivery. If the regulations.gov site is not available to the public for any reason, ED will temporarily accept comments at ICDocketMgr@ed.gov. Please include the docket ID number and the title of the information collection request when requesting documents or submitting comments. Please note that comments submitted by fax or e-mail and those submitted after the comment period will not be accepted. Written requests for information or comments submitted by postal mail or delivery should be addressed to the PRA Coordinator of the Strategic Collections and Clearance Governance and Strategy Division, U.S. Department of Education, 400 Maryland Ave, SW, LBJ, Room 6W208B, Washington, DC 20202-8240.

FOR FURTHER INFORMATION CONTACT: For specific questions related to collection activities, please contact Elise Cook, (202) 401-3769.

SUPPLEMENTARY INFORMATION: The Department of Education (ED), in accordance with the Paperwork Reduction Act of 1995 (PRA) (44 U.S.C. 3506(c)(2)(A)), provides the general public and Federal agencies with an opportunity to comment on proposed, revised, and continuing collections of information. This helps the Department assess the impact of its information collection requirements and minimize the public’s reporting burden. It also helps the public understand the Department’s information collection requirements and provide the requested data in the desired format. ED is soliciting comments on the proposed information collection request (ICR) that is described below. The Department of Education is
especially interested in public comment addressing the following issues: (1) is this collection necessary to
the proper functions of the Department; (2) will this information be processed and used in a timely manner;
(3) is the estimate of burden accurate; (4) how might the Department enhance the quality, utility, and clarity
of the information to be collected; and (5) how might the Department minimize the burden of this
collection on the respondents, including through the use of information technology. Please note that written
comments received in response to this notice will be considered public records.

*Title of Collection:* Privacy Act Request Form

*OMB Control Number:* 1880-0546

*Type of Review:* Extension without change of a currently approved collection.

*Respondents / Affected Public:* Individuals or Households

*Total Estimated Number of Annual Responses:* 130

*Total Estimated Number of Annual Burden Hours:* 65

*Abstract:* The collection is necessary under 5 U.S.C. Section 552a(b) to collect information from
individuals requesting information under the Privacy Act (PA). The Department will use the information to
provide documents that are responsive to a Privacy Act or FOIA/Privacy Act request under the Freedom of
Information Act.


**Stephanie Valentine,**

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*Strategic Collections and Clearance
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*Office of Chief Data Officer,*