



## OFFICE OF PERSONNEL MANAGEMENT

Submission for Review: Renewal of an existing information collection, USAJOBS<sup>®</sup>,  
[OMB Control No. 3206-0219]

**AGENCY:** Office of Personnel Management.

**ACTION:** 60-Day Notice and request for comments.

**SUMMARY:** The Office of Personnel Management (OPM) offers the general public and other Federal agencies the opportunity to comment on a revised information collection request (ICR) 3206-0219, USAJOBS.

**DATES:** Comments are encouraged and will be accepted until **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**. This process is conducted in accordance with 5 CFR 1320.1.

**ADDRESS:** Interested persons are invited to submit written comments on the proposed information collection to the Office of Personnel Management, Human Resources Solutions, Federal Staffing Center, USAJOBS, 1900 E. Street N.W., Washington, D.C. 20415, Attention: John Still or send them via electronic mail to [john.still@opm.gov](mailto:john.still@opm.gov).

**FOR FURTHER INFORMATION CONTACT:** A copy of this ICR, with applicable supporting documentation, may be obtained by contacting the Office of Personnel Management, Human Resources Solutions, Federal Staffing Center, USAJOBS, 1900 E. Street N.W., Washington, D.C. 20415, Attention: John Still, or by sending a request via electronic mail to [john.still@opm.gov](mailto:john.still@opm.gov)

**SUPPLEMENTARY INFORMATION:** As required by the Paperwork Reduction Act of 1995, (Pub. L. 104-13, 44 U.S.C. chapter 35) as amended by the Clinger-Cohen Act (Pub. L. 104-106), OPM is soliciting comments for this collection. USAJOBS is the Federal Government's centralized source for most Federal jobs and employment information, including both positions that are required by law to be posted at that location,

*see* 5 U.S.C. 3327, 3330, and positions that can be posted there at an agency's discretion.

The Applicant Profile and Resume Builder are two components of the USAJOBS application system. USAJOBS reflects the minimal critical elements collected across the Federal Government to begin an application for Federal jobs under the authority of sections 1104, 1302, 3301, 3304, 3320, 3361, 3393, and 3394 of title 5, United States Code, and Civil Service Rule II, codified at 5 CFR part 2. OPM proposes to renew a currently approved collection. Therefore, we invite comments that:

1. Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
2. Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
3. Enhance the quality, utility, and clarity of the information to be collected; and
4. Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

ANALYSIS:

Agency: Office of Personnel Management

Title: USAJOBS

OMB Number: 3206-0219

Frequency: Annually

Affected Public: Individuals

Number of Respondents: 4,529,824

Estimated Time per Respondent: 43 Minutes

Total Burden Hours: 3,246,374

Office of Personnel Management.

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Billing Code: 6325-38

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