



## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-7024-N-45]

### **30-Day Notice of Proposed Information Collection: Public Housing Agency (PHA) Lease and Grievance Requirements; OMB Control Number (2577-0006)**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** HUD has submitted the proposed information collection requirement described below to the Office of Management and Budget (OMB) for review, in accordance with the Paperwork Reduction Act. The purpose of this notice is to allow for an additional 30 days of public comment.

**DATES:** Comments Due Date: **[INSERT DATE 30 DAYS AFTER DATE OF**

**PUBLICATION IN THE FEDERAL REGISTER.]**

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal.

Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to [www.reginfo.gov/public/do/Start Printed Page](http://www.reginfo.gov/public/do/StartPrintedPage) 15501PRAMain. Find this particular information collection by selecting “Currently under 30-day Review—Open for Public Comments” or by using the search function.

**FOR FURTHER INFORMATION CONTACT:** Colette Pollard, Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street, SW, Washington, DC 20410; e-mail Colette Pollard at [Colette.Pollard@hud.gov](mailto:Colette.Pollard@hud.gov) or telephone 202-402-3400. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339. This is not a toll-free number. Copies of available documents submitted to OMB may be obtained from Ms. Pollard.

**SUPPLEMENTARY INFORMATION:** This notice informs the public that HUD has submitted to OMB a request for approval of the information collection described in Section A. The **Federal Register** notice that solicited public comment on the information collection for a period of 60 days was published on July 21, 2020 at 85 FR 44194.

**A. Overview of Information Collection**

Title of Information Collection: Public Housing Agency (PHA) Lease and Grievance Requirements

OMB Approval Number: 2577-0006

Type of Request: Reinstatement, with change, of a previously approved collection for which approval has expired.

Form Number: N/A

Description of the need for the information and proposed use: The Public Housing lease and grievance procedures are a recordkeeping requirement on the part of Public Housing agencies (PHAs) as they are required to enter into and maintain lease agreements for each tenant who occupies a Public Housing unit. Also, both PHAs and tenants are required to follow the protocols set forth in the grievance procedures stated in their respective leases for both an informal and formal grievance hearing. This information collection is a reinstatement, with change, of the previous approved collection which has expired. The change is due to an update to the burden and cost estimate. Specifically, this is attributable to fewer number of tenants in public housing covered by these lease and grievance procedures.

Respondents (i.e. affected public): Public Housing Authority (PHA) Households

Estimated Number of Respondents: 821,741

Estimated Number of Responses: 1,150,437

Frequency of Response: 1.4

Average Hours per Response: .25

Total Estimated Burdens: 287,609 hours

## **B. Solicitation of Public Comment**

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

- (1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- (2) The accuracy of the agency's estimate of the burden of the proposed collection of information;
- (3) Ways to enhance the quality, utility, and clarity of the information to be collected; and
- (4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.
- (5) ways to minimize the burden of the collection of information on those who are to respond, including the use of automated collection techniques or other forms of information technology.

HUD encourages interested parties to submit comment in response to these questions.

**C. Authority:** Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35 as amended.

**Colette Pollard,**

*Department Reports Management Officer,*

*Officer of the Chief Information Officer.*

**Billing Code: 4210-67**

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