



Billing Code: 9111-45-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

[Docket ID: FEMA-2020-0028; OMB No. 1660-0029]

Agency Information Collection Activities: Proposed Collection; Comment Request; Approval and Coordination of Requirements to Use the NETC for Extracurricular and Training Activities

AGENCY: Federal Emergency Management Agency, DHS.

ACTION: 60 Day Notice and request for comments.

SUMMARY: The Federal Emergency Management Agency, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public to take this opportunity to comment on an extension, without change, of a currently approved information collection. In accordance with the Paperwork Reduction Act of 1995, this notice seeks comments concerning the purpose of collecting information by utilizing FEMA Form 119-17-1 and FEMA Form 119-17-2. These forms are used to reserve lodging and reserve meeting space at the National Emergency Training Center (NETC) for official business. To determine whether housing space is available, the requestor is required to confirm availability and complete FEMA Form 119-17-1. To determine whether meeting space is available, the requestor is required to confirm availability with the Special Groups Coordinator and if space is available, the requestor is required to complete FEMA Form 119-17-2.

DATES: Comments must be submitted on or before [INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

ADDRESSES: To avoid duplicate submissions to the docket, please use the following means to submit comments: *Online*. Submit comments at *www.regulations.gov* under Docket ID FEMA-2020-0028. Follow the instructions for submitting comments.

All submissions received must include the agency name and Docket ID.

Regardless of the method used for submitting comments or material, all submissions will be posted, without change, to the Federal eRulemaking Portal at

http://www.regulations.gov, and will include any personal information you provide.

Therefore, submitting this information makes it public. You may wish to read the

Privacy and Security Notice that is available via a link on the homepage of

www.regulations.gov.

FOR FURTHER INFORMATION CONTACT: Merrill Sollenberger, Administrative Specialist, FEMA, U.S. Fire Administration, (301) 447-1179,

merril.sollenberger@fema.dhs.gov. You may contact the Information Management

Division for copies of the proposed collection of information at email address: *FEMA-Information-Collections-Management@fema.dhs.gov*.

SUPPLEMENTARY INFORMATION: The Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), 42 U.S.C. 5121-5207, authorizes the President to establish a program of disaster preparedness that utilizes services of all appropriate agencies and includes training and exercises. Section 611 of the Stafford Act (42 U.S.C. 5196) directs that the Federal Emergency Management Agency (FEMA) may conduct training for the purpose of emergency preparedness. In response, FEMA established the National Emergency Training Center (NETC), located in Emmitsburg, Maryland. The NETC site has facilities and housing available for those participating in emergency

preparedness training. For planning purposes, a request for use of these areas must be made in advance.

Collection of Information

Title: Approval and Coordination of Requirements to Use the NETC for Extracurricular Training Activities.

Type of Information Collection: Extension, without change, of a currently approved information collection.

OMB Number: 1660-0029.

FEMA Forms: FEMA Form 119-17-1 Request for Housing Accommodations, FEMA Form 119-17-2 Request for Use of NETC Facilities.

Abstract: In accordance with FEMA Directive 119-3: Facility Use and Expenses at the National Emergency Training Center, 21 May 2018, FEMA Form 119-17-1, Request For Housing Accommodations, and FEMA Form 119-17-2, Request for Use of NETC Facilities are applied for functions at NETC.

Affected Public: Individuals or households, Not-for-profit institutions, Federal Government, State, local or Tribal Governments.

Estimated Number of Respondents: 120.

Estimated Number of Responses: 120.

Estimated Total Annual Burden Hours: 12.

Estimated Total Annual Respondent Cost: \$354

Estimated Respondents' Operation and Maintenance Costs: \$0

Estimated Respondents' Capital and Start-Up Costs: There are no annual start-up or capital costs for Respondents.

Estimated Total Annual Cost to the Federal Government: \$1,148

Comments

Comments may be submitted as indicated in the ADDRESSES caption above. Comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Maile Arthur,

Acting Records Management Branch Chief,

Office of the Chief Administrative Officer,

Mission Support,

Federal Emergency Management Agency,

Department of Homeland Security.

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