



DEPARTMENT OF EDUCATION

[Docket No.: ED-2020-SCC-0100]

Agency Information Collection Activities; Comment Request; U.S. Department of Education Supplemental Information for the SF-424 Form

AGENCY: Office of the Secretary (OS), Department of Education (ED).

ACTION: Notice.

SUMMARY: In accordance with the Paperwork Reduction Act of 1995, ED is proposing an extension of an existing information collection.

DATES: Interested persons are invited to submit comments on or before [INSERT THE 60TH DAY AFTER PUBLICATION OF THIS NOTICE].

ADDRESSES: To access and review all the documents related to the information collection listed in this notice, please use <http://www.regulations.gov> by searching the Docket ID number ED-2020-SCC-0100. Comments submitted in response to this notice should be submitted electronically through the Federal eRulemaking Portal at <http://www.regulations.gov> by selecting the Docket ID number or via postal mail, commercial delivery, or hand delivery. If the [regulations.gov](http://www.regulations.gov) site is not available to the public for any reason, ED will temporarily accept comments at ICDocketMgr@ed.gov. Please include the docket ID number and the title of the information collection request when requesting documents or submitting comments. *Please note that comments submitted by fax or e-mail and those submitted after the comment period will not be accepted.* Written requests for information or comments submitted by postal mail or delivery should be addressed to the Director of the Strategic Collections and Clearance Governance and Strategy Division, U.S. Department of Education, 400 Maryland Ave, SW, LBJ, Room 6W-208B, Washington, DC 20202-4537.

FOR FURTHER INFORMATION CONTACT: For specific questions related to collection activities, please contact Alfreida Pettiford, 202-245-6110.

SUPPLEMENTARY INFORMATION: The Department of Education (ED), in accordance with the Paperwork Reduction Act of 1995 (PRA) (44 U.S.C. 3506(c)(2)(A)), provides the general public and Federal agencies with an opportunity to comment on proposed, revised, and continuing collections of information. This helps the Department assess the impact of its information collection requirements and minimize the public's reporting burden. It also helps the public understand the Department's information collection requirements and provide the requested data in the desired format. ED is soliciting comments on the proposed information collection request (ICR) that is described below. The Department of Education is especially interested in public comment addressing the following issues: (1) is this collection necessary to the proper functions of the Department; (2) will this information be processed and used in a timely manner; (3) is the estimate of burden accurate; (4) how might the Department enhance the quality, utility, and clarity of the information to be collected; and (5) how might the Department minimize the burden of this collection on the respondents, including through the use of information technology. Please note that written comments received in response to this notice will be considered public records.

Title of Collection: U.S. Department of Education Supplemental Information for the SF-424 form

OMB Control Number: 1894-0007

Type of Review: An extension of an existing information collection

Respondents / Affected Public: Private Sector

Total Estimated Number of Annual Responses: 5,976

Total Estimated Number of Annual Burden Hours: 1,972

Abstract: The U.S. Department of Education Supplemental Information

Form for the SF-424 is used together with the SF-424, Application for Federal

Assistance. Several years ago ED made a decision to switch from its previously cleared

form, the Application for Federal Education Assistance or ED 424 (1890-0017) collection

(now 1894-0007). ED made a policy decision to switch to the SF-424 in keeping with

Federal-wide forms standardization and streamlining efforts, especially with widespread

agency use of Grants.gov.

There were several data elements/questions on the ED 424 that were required for ED

applicants that were not included on the SF-424. Therefore, ED put these questions that

were already cleared as part of the 1890-0017 collection (now 1894-0007) on a form

entitled the, U.S. Department of Education Supplemental Information for the SF-424.

The questions on this form deal with the following areas: Project Director identifying

and contact information; New Potential Grantee or Novice Applicants; Qualified

Opportunity Zones, and Human Subjects Research. The ED Supplemental Information

Form could be used with any of the SF-424 forms in the SF-424 forms family, as

applicable.

Dated: June 16, 2020.

Stephanie Valentine,

PRA Coordinator,

Strategic Collections and Clearance

Governance and Strategy Division,

Office of Chief Data Officer,

Office of Planning, Evaluation and Policy Development.

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