



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

Privacy Act of 1974; Matching Program

AGENCY: Office of Child Support Enforcement, Administration for Children and Families, Department of Health and Human Services.

ACTION: Notice of a New Matching Program.

SUMMARY: In accordance with the Privacy Act of 1974, as amended, the Department of Health and Human Services (HHS), Administration for Children and Families (ACF), Office of Child Support Enforcement (OCSE), is providing notice of a new matching agreement to re-establish the matching program between HHS/ACF/OCSE (hereinafter, “OCSE”) and state workforce agencies (SWA) administering the Unemployment Compensation benefits program (UC). The matching program compares SWA records with new hire and quarterly wage information maintained in the National Directory of New Hires (NDNH), the outcomes of which help SWAs administer their UC programs.

DATES: The deadline for comments on this notice is **[INSERT DATE 30 DAYS AFTER PUBLICATION IN THE *FEDERAL REGISTER*]**. The re-established matching program will commence not sooner than 30 days after publication of this notice, provided no comments are received that warrant a change to this notice. The matching program will be conducted for an initial term of 18 months (from approximately July 19, 2020, to January 18, 2022) and, within three months of expiration, may be renewed for one additional year if the parties make no change to the matching program and certify that the program has been conducted in compliance with the agreement.

ADDRESSES: Interested parties may submit written comments on this notice to Venkata Kondapolu, Acting Director, Division of Federal Systems, Office of Child Support Enforcement, Administration for Children and Families, by email at venkata.kondapolu@acf.hhs.gov, or by mail at Mary E. Switzer Building, 330 C St. SW, 5th Floor, Washington, DC 20201. Comments received will be available for public inspection at this address from 9:00 a.m. to 5:00 p.m. ET, Monday through Friday.

FOR FURTHER INFORMATION CONTACT: General questions about the matching program may be submitted to Venkata Kondapolu, Acting Director, Division of Federal Systems, Office of Child Support Enforcement, Administration for Children and Families, by email at venkata.kondapolu@acf.hhs.gov, or by mail at Mary E. Switzer Building, 330 C St. SW, 5th Floor, Washington, DC 20201 or by telephone at 202-260-4712.

SUPPLEMENTARY INFORMATION: The Privacy Act of 1974, as amended (5 U.S.C. 552a), provides certain protections for individuals applying for and receiving federal benefits. The law governs the use of computer matching by federal agencies when records in a system of records, which contains information about individuals that are retrieved by name or other personal identifier, are matched with other federal, state, or local government records. The Privacy Act requires agencies involved in a matching program to:

1. Obtain approval of a Computer Matching Agreement, prepared in accordance with the Privacy Act, by the Data Integrity Board of each federal agency participating in a matching program. 5 U.S.C. 522a(u)(3)(A) and (u)(4).
2. Provide a report of the matching program in advance to Congress and OMB for approval and make the agreement available to the public. 5 U.S.C. 552a(o)(2).

3. Publish advance notice of the matching program in the Federal Register. 5 U.S.C. 552a(e)(12).
4. Enter into a written Computer Matching Agreement. 5 U.S.C. 552a(o)(1).
5. Notify the individuals whose information will be used in the matching program that the information they provide is subject to verification through matching, as required by 5 U.S.C. 552a(o)(1)(D).
6. Verify match findings before suspending, terminating, reducing, or making a final denial of an individual's benefits or payments or taking other adverse action against the individual, as required by 5 U.S.C. 552a(p).
7. Provide an annual report of the matching program activities to Congress and the OMB, and make the report available to the public. 5 U.S.C. 552a(u)(3)(D).

This matching program meets these requirements.

Linda K. Hitt,

Executive Secretariat Certifying Officer

PARTICIPATING AGENCIES:

The agencies participating in the matching program are OCSE (source agency) and state agencies administering the Unemployment Compensation (UC) benefits program (non-federal agencies).

AUTHORITY FOR CONDUCTING THE MATCHING PROGRAM:

The authority for conducting the matching program is 42 U.S.C. 653(j)(8).

PURPOSE(S):

The purpose of the matching program is to provide each SWA with new hire and quarterly wage information from OCSE's National Directory of New Hires (NDNH) system of records pertaining to

adult UC applicants and recipients resulting from comparing client name and Social Security number combinations in the SWA's files to information in the NDNH. The match results assist the SWAs in establishing or verifying an individual's eligibility for assistance, reducing payment errors, and maintaining program integrity, including determining whether duplicate participation exists or if the applicant or recipient resides in another state. The state SWAs may also use the NDNH information for secondary purposes, such as updating UC recipients' reported participation in work activities, updating recipients' and their employers' contact information, administering the SWAs' tax compliance function, and complying with U.S. Department of Labor (DOL) reporting requirements.

CATEGORIES OF INDIVIDUALS:

The categories of individuals involved in the matching program are adult members of households who have applied for or receive UC benefits.

CATEGORIES OF RECORDS:

The categories of records involved in the matching program, which may include personal identifiers, are new hire, quarterly wage, and unemployment insurance information. The specific data elements that will be provided to OCSE in a state agency input file are:

- Submitting state code (two-digit Federal Information Processing Standard code)
- Date stamp (input file transmission date)
- Caseload month and year of SWA applicants and recipients
- SWA applicant/recipient's Social Security number
- SWA applicant/recipient's first, middle, and last name
- Name/Social Security number verification request

OPTIONAL:

- Passback data (state agency information used to identify individuals within the input file to be returned on the output file)
- Same state data indicator (indicates whether the state agency requests NDNH new hire, quarterly wage, or unemployment insurance even if the information was provided by that same state)

OCSE will compare the Social Security numbers in the state agency input file to the Social Security numbers in the NDNH and will provide the state agency with any available new hire and quarterly wage information in the NDNH pertaining to the individuals whose records are contained in the state agency input file. The NDNH data elements OCSE will return to the state agency are as follows:

a. New Hire File

- New hire processed date
- Employee name and address
- Employee date and state of hire
- Federal and State employer identification numbers
- Department of Defense code
- Employer name and address
- Transmitter agency code
- Transmitter state code
- Transmitter state or agency name

b. Quarterly Wage File

- Quarterly wage processed date
- Employee name
- Federal and state employer identification numbers
- Department of Defense code
- Employer name and address
- Employee wage amount
- Quarterly wage reporting period
- Transmitter agency code
- Transmitter state code
- Transmitter state or agency name

SYSTEM(S) OF RECORDS:

The NDNH information used in this matching program will be disclosed to SWAs from the following OCSE system of records, as authorized by routine use 13: "OCSE National Directory of New Hires," no. 09-80-0381, last published in full at 80 FR 17906 (Apr. 2, 2015) and partially updated at 83 FR 6591 (Feb. 14, 2018).

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