



**Billing Code 4710-24**

**DEPARTMENT OF STATE**

**[Public Notice 11022]**

**60 Day Notice of Proposed Information Collection: State Assistance Management System (SAMS) Domestic Results Monitoring Module and NEA/AC Online Performance Reporting System (ACPRS)**

**ACTION:** Notice of request for public comment.

**SUMMARY:** The Department of State is seeking Office of Management and Budget (OMB) approval for the information collection described below. In accordance with the Paperwork Reduction Act of 1995, we are requesting comments on this collection from all interested individuals and organizations. The purpose of this notice is to allow 60 days for public comment preceding submission of the collection to OMB.

**DATES:** The Department will accept comments from the public up to **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**.

**ADDRESSES:** You may submit comments by any of the following methods:

- **Web:** Persons with access to the Internet may comment on this notice by going to [www.Regulations.gov](http://www.Regulations.gov). You can search for the document by entering “Docket Number: DOS-2020-0001” in the Search field. Then click the “Comment Now” button and complete the comment form.
- **E-mail:** [EngelSM@state.gov](mailto:EngelSM@state.gov).
- **Regular Mail:** Send written comments to: Sarah Tajalli, Accenture Federal Services Contractor, Logistics Management, A/LM, 1800 N. Kent Street  
Arlington, VA 22209.

You must include the DS form number (if applicable), information collection title, and the OMB control number in any correspondence.

**FOR FURTHER INFORMATION CONTACT:** Direct requests for additional information regarding the collection listed in this notice, including requests for copies of the proposed collection instrument and supporting documents, may be made to Sarah Tajalli, Accenture Federal Services Contractor, U.S. Department of State, Bureau of Administration, Office of Logistics Management (A/LM), Suite 3150— 1800 N. Kent Street Arlington, VA. She may be reached by phone at (571) 551 4511 or by e-mail at *EngelSM@state.gov*.

**SUPPLEMENTARY INFORMATION:**

- *Title of Information Collection:* State Assistance Management System (SAMS) Domestic Results Monitoring Module
- *OMB Control Number:* 1405–0183
- *Type of Request:* Extension of a Currently Approved Collection
- *Originating Office:* Bureau of Administration, Office of Logistic Management (A/LM)
- *Form Number:* DS–4127
- *Respondents:* Recipients of Department of State grants
- *Estimated Number of Respondents:* 240
- *Estimated Number of Responses:* 960
- *Average Time Per Response:* 20 hours
- *Total Estimated Burden Time:* 19,200 hours
- *Frequency:* Quarterly

- Obligation to Respond: Mandatory

We are soliciting public comments to permit the Department to:

- Evaluate whether the proposed information collection is necessary for the proper functions of the Department.
- Evaluate the accuracy of our estimate of the time and cost burden for this proposed collection, including the validity of the methodology and assumptions used.
- Enhance the quality, utility, and clarity of the information to be collected.
- Minimize the reporting burden on those who are to respond, including the use of automated collection techniques or other forms of information technology.

Please note that comments submitted in response to this Notice are public record. Before including any detailed personal information, you should be aware that your comments as submitted, including your personal information, will be available for public review.

### **Abstract of Proposed Collection**

In compliance with OMB Guidelines contained in 2 C.F.R. § 200, recipient organizations are required to provide, and the U.S. Department of State is required to collect, periodic program and financial performance reports. The responsibility of the Department to track and monitor the programmatic and financial performance necessitates a database that can help facilitate this in a consistent and standardized manner. The SAMS Domestic Results Monitoring Module and ACPRS enables enhanced monitoring and evaluation of grants through standardized collection and storage of relevant award elements, such as quarterly progress reports, workplans, results monitoring plans, grant agreements, and other business information related to

implementers. The SAMS Domestic Results Monitoring Module streamlines communication with implementers and allows for rapid identification of information gaps for specific projects.

**Methodology**

Information will be electronically entered into SAMS Domestic and ACPRS by respondents.

**Jennifer Gorkowski,**

*SAMS Deputy Program Manager.*

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