



**Billing Code 4710-06**

**DEPARTMENT OF STATE**

**[Public Notice 11038]**

**60-Day Notice of Proposed Information Collection: Affidavit Regarding a Change of Name**

**ACTION:** Notice of request for public comment and submission to OMB of proposed collection of information.

**SUMMARY:** The Department of State is seeking Office of Management and Budget (OMB) approval for the information collection described below. In accordance with the Paperwork Reduction Act of 1995, we are requesting comments on this collection from all interested individuals and organizations. The purpose of this Notice is to allow 60 days for public comment preceding submission of the collection to OMB.

**DATES:** The Department will accept comments from the public up to **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**.

**ADDRESSES:** You may submit comments by any of the following methods:

- **Web:** Persons with access to the Internet may comment on this notice by going to [www.Regulations.gov](http://www.Regulations.gov). You can search for the document by entering “Docket Number: DOS-2020-0004” in the Search field. Then click the “Comment Now” button and complete the comment form.
- **E-mail:** [PPTFormsOfficer@state.gov](mailto:PPTFormsOfficer@state.gov).
- **Regular Mail:** Send written comments to: PPT Forms Officer, U.S. Department of State, Bureau of Consular Affairs, Passport Services, Office of Program

Management and Operational Support, 44132 Mercure Cir, PO Box 1199,  
Sterling, VA 20166-1199.

You must include the DS form number (if applicable), information collection title, and the OMB control number in any correspondence.

**SUPPLEMENTARY INFORMATION:**

- Title of Information Collection: Affidavit Regarding a Change of Name
- OMB Control Number: 1405-0133
- Type of Request: Revision of a Currently Approved Collection
- Originating Office: Department of State, Bureau of Consular Affairs,  
Passport Services, Office of Program Management and Operational Support  
(CA/PPT/S/PMO/CR)
- Form Number: DS-60
- Respondents: Individuals
- Estimated Number of Respondents: 2,592
- Estimated Number of Responses: 2,592
- Average Time Per Response: 40 minutes
- Total Estimated Burden Time: 1,728 hours
- Frequency: On Occasion
- Obligation to Respond: Required to Obtain a Benefit

We are soliciting public comments to permit the Department to:

- Evaluate whether the proposed information collection is necessary for the proper functions of the Department.

- Evaluate the accuracy of our estimate of the time and cost burden for this proposed collection, including the validity of the methodology and assumptions used.
- Enhance the quality, utility, and clarity of the information to be collected.
- Minimize the reporting burden on those who are to respond, including the use of automated collection techniques or other forms of information technology.

Please note that comments submitted in response to this Notice are public record. Before including any detailed personal information, you should be aware that your comments as submitted, including your personal information, will be available for public review.

### **Abstract of Proposed Collection**

The Affidavit Regarding a Change of Name is submitted in conjunction with an application for a U.S. passport. It is used by Passport Services to collect information for the purpose of establishing that a passport applicant has adopted a new name without formal court proceedings or by marriage and has publicly and exclusively used the adopted name over a period of time (at least five years).

### **Methodology**

When needed by an applicant for a passport, the Affidavit Regarding a Change of Name is either provided by the Department or downloaded from the Department's website at [eforms.state.gov](https://eforms.state.gov) and completed by the affiant. It must be signed in the presence of a passport agent, passport acceptance agent, or notary public.

**Zachary Parker,**

*Acting Director.*