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DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-7025-N-04]

60-Day Notice of Proposed Information Collection:

Data Collection and Reporting for HUD's Homeless Assistance Programs – Annual Performance Report and System Performance Report

AGENCY: Office of Community Planning and Development, HUD.

ACTION: Notice.

SUMMARY: HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comment from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 60 days of public comment.

DATES: Comments Due Date: **[Insert date that is 60 days after the date of publication in the Federal Register.]**

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: William Snow, Office of Community Planning and Development, Department of Housing and Urban Development, 451 7th Street, SW, Room 4176, Washington, DC 20410-5000; telephone 202-402-4541 (this is not a toll-free number) or email at William.Snow@hud.gov for a copy of the proposed forms or other available information. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

FOR FURTHER INFORMATION CONTACT: William Snow, Office of Community Planning and Development, Department of Housing and Urban Development, 451 7th Street, SW, Washington, DC 20410; e-mail Colette Pollard at William.Snow@hud.gov or telephone 202-402-4541. This is not a toll-free number. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

Copies of available documents submitted to OMB may be obtained from Mr. Snow.

SUPPLEMENTARY INFORMATION: This notice informs the public that HUD is seeking approval from OMB for the information collection described in Section A.

A. Overview of Information Collection

Title of Information Collection: Data Collection and Reporting for HUD's Continuum of Care Program – Annual Performance Report and System Performance Report.

OMB Approval Number: Pending.

Type of Request: New.

Description of the need for the information and proposed use: This request is for clearance of data collection and reporting to enable the U.S. Department of Housing and Urban Development (HUD) Office of Community Planning and Development (CPD) to continue to manage and assess the effectiveness of its homeless assistance projects on an annual basis. Per 24 CFR 578.103(e), HUD requires recipients and subrecipients that receive funding through the CoC Program (authorized by the McKinney-Vento Homeless Assistance Act, as amended by the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act) to prepare and submit annual project-level reports on performance and spending.

This request will also enable the HUD CPD Office to initiate a process to assess the effectiveness of local coordinated systems of homeless assistance. The McKinney-Vento Homeless Assistance Act, as amended, now requires communities to measure their performance as a coordinated system, in addition to analyzing performance by specific projects or project types. Section 427 of the Act established a set of selection criteria for HUD to use in awarding CoC Program funding. These selection criteria require CoCs to report to HUD their system-level performance. The intent of these selection criteria are to encourage CoCs, in coordination with Emergency Solutions Grant (ESG) Program recipients and all other homeless assistance stakeholders in the community, to regularly measure their progress in meeting the needs of people experiencing homelessness in their community and to report this progress to HUD. This request is for HUD to collect system-level performance measure data from CoCs on an annual basis, as described in Appendix B of this document.

The project APR and system-level performance measures both rely on a primary data source in each CoC – a local Homeless Management Information System (HMIS). An HMIS is an electronic data collection system that stores person-level information about homeless persons who access a community's homeless service system. Over the past decade, HUD has supported the development of local HMIS by funding their development and implementation, by providing technical assistance, and by developing national data standards that enable the collection of standardized information on the characteristics, service patterns and service needs of homeless persons within a jurisdiction and across jurisdictions. These standards are described in HUD's HMIS Data Standards.

Annual Performance Report

Information Collection	Number of Respondents	Frequency of Response	Burden Hour Per Response	Annual Burden Hours	Hourly Cost Per Response	Annual Cost
Annual Performance Report (CoC Program) - Non-profit Recipients	4,000	1	4	16,000	\$39.89	\$638,240.00
Annual Performance Report (YHDP) - Non-profit Recipients	200	5	5	5,000	\$39.89	\$199,450.00
Performance Report (Unsheltered Grants) - Non-profit Recipients	25	5	4	500	\$39.89	\$19,945.00
Annual Performance Report - State and Local Recipients	4,000	1	4	16,000	\$39.89	\$638,240.00
Annual Performance Report (YHDP) - State and Local Recipients	200	5	5	5,000	\$39.89	\$199,450.00
Performance Report (Unsheltered Grants) - State and Local Recipients	25	5	4	500	\$39.89	\$19,945.00
Total	8,450	10,250		43,000		\$1,715,270.00

System Performance Measures Report

Information Collection	Number of Respondents	Frequency of Response	Burden Hour Per Response	Annual Burden Hours	Hourly Cost Per Response	Annual Cost
Group 1: CoCs with Automated Software Report	385	1	13	5,005	\$39.89	\$199,649.45
Group 2: CoCs with Manual Software Report	15	1	15	225	\$39.89	\$8,975.25
Total	400	400		5,230		\$208,624.70

Performance Data Check-up

Information Collection	Number of Respondents	Frequency of Response	Burden Hour Per Response	Annual Burden Hours	Hourly Cost Per Response	Annual Cost
CoCs	400	4	1	1,600	\$35.52	\$56,832.00
HMIS Lead Agency	400	1	1	400	\$35.52	\$14,208.00
Project Recipients	600	1	1	300	\$35.52	\$10,656.00
Total	1,400	6		2,300		\$81,696.00

B. Solicitation of Public Comment

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

- (1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- (2) The accuracy of the agency's estimate of the burden of the proposed collection of information;
- (3) Ways to enhance the quality, utility, and clarity of the information to be collected; and
- (4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comment in response to these questions.

C. Authority: Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35.

Dated: March 5, 2020.

John Bravacos,
General Deputy Assistant Secretary
for Community Planning and Development.

Billing Code: 4210-67

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