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DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-7024-N-16]

**30-Day Notice of Proposed Information Collection:
Recordkeeping for HUD's Continuum of Care (CoC) Program
OMB Control No.: 2506-0199**

AGENCY: Office of the Chief Information Officer, HUD.

ACTION: Notice.

SUMMARY: HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comment from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 30 days of public comment.

DATES: Comments Due Date: **[Insert date that is 30 days after the date of publication in the Federal Register.]**

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: HUD Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, DC 20503; fax:202-395-5806, Email: OIRA_Submission@omb.eop.gov

FOR FURTHER INFORMATION CONTACT: Anna P. Guido, Reports Management Officer, QMAC, Department of Housing and Urban Development, 451 7th Street, SW, Washington, DC 20410; e-mail her at Anna.P.Guido@hud.gov or telephone 202-402-5535.

This is not a toll-free number. Person with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339. Copies of available documents submitted to OMB may be obtained from Ms. Guido.

SUPPLEMENTARY INFORMATION: This notice informs the public that HUD is seeking approval from OMB for the information collection described in Section A.

The **Federal Register** notice that solicited public comment on the information collection for a period of 60 days was published on January 6, 2020 at 85 FR 519.

A. Overview of Information Collection

Title of Information Collection: Recordkeeping for HUD's Continuum of Care (CoC) Program.

OMB Approval Number: 2506-0199.

Type of Request: Extension of currently approved collection.

Form Number: none.

Description of the need for the information and proposed use: This submission is to request an extension of an Existing Collection in use without an OMB Control Number for the Recordkeeping for HUD's Continuum of Care Program. Continuum of Care program recipients will be expected to implement and retain the information collection for the recordkeeping requirements. The statutory provisions and implementing interim regulations govern the Continuum of Care Program recordkeeping requirements for recipient and subrecipients and the standard operating procedures for ensuring that Continuum of Care Program funds are used in accordance with the program requirements. To see the regulations for the new CoC program and applicable supplementary documents, visit HUD's Homeless Resource Exchange at <https://www.onecpd.info/resource/2033/hearth-coc-program-interim-rule/>.

A	B	C	D	E	F		
Information Collection	Number of Respondents	Response Frequency (average)	Total Annual Responses	Burden Hours Per Response	Total Annual Hours	Hourly Rate	Burden Cost Per Instrument
§578.5(a) Establishing the CoC	450.00	1.00	450.00	8.00	3,600.00	39.96	143,856.00
§578.5(b) Establishing the Board	450.00	1.00	450.00	5.00	2,250.00	39.96	89,910.00
§ 578.7(a)(1) Hold CoC Meetings	450.00	2.00	900.00	4.00	3,600.00	39.96	143,856.00
§ 578.7(a)(2) Invitation for New Members	450.00	1.00	450.00	1.00	450.00	39.96	17,982.00
§ 578.7(a)(4) Appoint committees	450.00	2.00	900.00	0.50	450.00	39.96	17,982.00
§ 578.7(a)(5) Governance charter	450.00	1.00	450.00	7.00	3,150.00	39.96	125,874.00
§ 578.7(a)(6) and (7) Monitor performance and evaluation	450.00	1.00	450.00	9.00	4,050.00	39.96	161,838.00
§ 578.7(a)(8) Centralized or coordinated assessment system	450.00	1.00	450.00	8.00	3,600.00	39.96	143,856.00
§ 578.7(a)(9) Written standards	450.00	1.00	450.00	5.00	2,250.00	39.96	89,910.00
§ 578.7(b) Designate HMIS	450.00	1.00	450.00	10.00	4,500.00	39.96	179,820.00
§ 578.9 Application for funds	450.00	1.00	450.00	180.00	81,000.00	39.96	3,236,760.00
§ 578.11(c) Develop CoC plan	450.00	1.00	450.00	9.00	4,050.00	39.96	161,838.00
§ 578.21(c) Satisfying conditions	8,000.00	1.00	8,000.00	4.00	32,000.00	39.96	1,278,720.00
§ 578.23 Executing grant agreements	8,000.00	1.00	8,000.00	1.00	8,000.00	39.96	319,680.00
§ 578.35(b) Appeal—solo	10.00	1.00	10.00	4.00	40.00	39.96	1,598.40
§ 578.35(c) Appeal—denied or decreased funding	15.00	1.00	15.00	1.00	15.00	39.96	599.40
§ 578.35(d) Appeal—competing CoC	10.00	1.00	10.00	5.00	50.00	39.96	1,998.00
§ 578.35(e) Appeal—Consolidated Plan certification	5.00	1.00	5.00	2.00	10.00	39.96	399.60

§ 578.49(a)—Leasing exceptions	5.00	1.00	5.00	1.50	7.50	39.96	299.70
§ 578.65 HPC Standards	20.00	1.00	20.00	10.00	200.00	39.96	7,992.00
§ 578.75(a)(1) State and local requirements—appropriate service provision	7,000.00	1.00	7,000.00	0.50	3,500.00	39.96	139,860.00
§ 578.75(a)(1) State and local requirements—housing codes	20.00	1.00	20.00	3.00	60.00	39.96	2,397.60
§ 578.75(b) Housing quality standards	72,800.00	2.00	145,600.00	1.00	145,600.00	39.96	5,818,176.00
§ 578.75(b) Suitable dwelling size	72,800.00	2.00	145,600.00	0.08	11,648.00	39.96	465,454.08
§ 578.75(c) Meals	70,720.00	1.00	70,720.00	0.50	35,360.00	39.96	1,412,985.60
§ 578.75(e) Ongoing assessment of supportive services	8,000.00	1.00	8,000.00	1.50	12,000.00	39.96	479,520.00
§ 578.75(f) Residential supervision	6,600.00	3.00	19,800.00	0.75	14,850.00	39.96	593,406.00
§ 578.75(g) Participation of homeless individuals	11,500.00	1.00	11,500.00	1.00	11,500.00	39.96	459,540.00
§ 578.75(h) Supportive service agreements	3,000.00	100.00	300,000.00	0.50	150,000.00	39.96	5,994,000.00
§ 578.77(a) Signed leases/occupancy agreements	104,000.00	2.00	208,000.00	1.00	208,000.00	39.96	8,311,680.00
§ 578.77(b) Calculating occupancy charges	1,840.00	200.00	368,000.00	0.75	276,000.00	39.96	11,028,960.00
§ 578.77(c) Calculating rent	2,000.00	200.00	400,000.00	0.75	300,000.00	39.96	11,988,000.00
§ 578.81(a) Use restriction	20.00	1.00	20.00	0.50	10.00	39.96	399.60
§ 578.91(a) Termination of assistance	400.00	1.00	400.00	4.00	1,600.00	39.96	63,936.00
§ 578.91(b) Due process for termination of assistance	4,500.00	1.00	4,500.00	3.00	13,500.00	39.96	539,460.00
§ 578.95(d)—Conflict-of-Interest exceptions	10.00	1.00	10.00	3.00	30.00	39.96	1,198.80
§ 578.103(a)(3) Documenting homelessness	300,000.00	1.00	300,000.00	0.25	75,000.00	39.96	2,997,000.00

§ 578.103(a)(4) Documenting at risk of homelessness	10,000.00	1.00	10,000.00	0.25	2,500.00	39.96	99,900.00
§ 578.103(a)(5) Documenting imminent threat of harm	200.00	1.00	200.00	0.50	100.00	39.96	3,996.00
§ 578.103(a)(7) Documenting program participant records	350,000.00	6.00	2,100,000.00	0.25	525,000.00	39.96	20,979,000.00
§ 578.103(a)(7) Documenting case management	8,000.00	12.00	96,000.00	1.00	96,000.00	39.96	3,836,160.00
§ 578.103(a)(13) Documenting faith-based activities	8,000.00	1.00	8,000.00	1.00	8,000.00	39.96	319,680.00
§ 578.103(b) Confidentiality procedures	11,500.00	1.00	11,500.00	1.00	11,500.00	39.96	459,540.00
§ 578.105(a) Grant/project changes—UFAs	20.00	2.00	40.00	2.00	80.00	39.96	3,196.80
§ 578.105(b) Grant/project changes—multiple project applicants	800.00	1.00	800.00	2.00	1,600.00	39.96	63,936.00
Total	1,075,195.00		4,238,075.00		2,056,710.50		82,186,151.58

B. Solicitation of Public Comment

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

- (1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- (2) The accuracy of the agency's estimate of the burden of the proposed collection of information;
- (3) Ways to enhance the quality, utility, and clarity of the information to be collected; and
- (4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or

other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comment in response to these questions.

C. Authority: Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35.

Dated: March 12, 2020.

Anna P. Guido,
Department Reports Management Officer,
Office of the Chief Information Officer.

Billing Code: 4210-67

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