



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-7025-N-01]

60-Day Notice of Proposed Information Collection:

Youth Homelessness Demonstration Application

AGENCY: Office of Community Planning and Development, HUD.

ACTION: Notice of proposed information collection

SUMMARY: HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comment from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 60 days of public comment.

DATES: Comments Due Date: [INSERT DATE THAT IS 60 DAYS AFTER THE DATE OF PUBLICATION IN THE FEDERAL REGISTER].

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and should be sent to: Anna P. Guido, Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street, SW, Room 4176, Washington, DC 20410-5000; telephone (202)-402-5534 (this is not a toll-free number) or email at Anna.P.Guido@hud.gov for a copy of the proposed forms or other available information. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

FOR FURTHER INFORMATION CONTACT: Norm Suchar, Director, Office of Special Needs Assistance Programs, Office of Community Planning and Development, Department of Housing and Urban Development, 451 7th Street, SW, Room 7262, Washington, DC 20410; telephone (202) 708-5015 (This is not a toll-free number). Persons with hearing or speech impairments may access this number through TTY by calling the toll-free

Federal Relay Service at (800) 877-8339. Copies of available documents submitted to OMB may be obtained from Ms. Pollard.

SUPPLEMENTARY INFORMATION: This notice informs the public that HUD is seeking approval from OMB for the information collection described in Section A.

A. Overview of Information Collection

Title of Information Collection: Youth Homelessness Demonstration Program.

OMB Approval Number: 2506-0210.

Type of Request: Revision of a currently approved collection.

Form Number: Youth Homelessness Demonstration Application (all parts), SF 424, HUD-2991, HUD-2993, HUD-2880, SF-LLL, HUD-50070.

Description of the need for the information and proposed use: The information to be collected will be used to rate applications, to determine eligibility for the Youth Homelessness Demonstration Program and establish grant amounts. Applicants, which must be state or local governments, or nonprofit organizations will respond to narrative prompts to demonstrate their experience and expertise in providing housing and services to youth experiencing homelessness and to describe their intended program design, that will address the needs for housing and services that will result in housing placement and sufficient income to ensure housing is maintained once assistance discontinues.

Respondents (i.e. affected public): Continuum of Care collaborative applicants, which can be States, local governments, private nonprofit organizations, public housing authorities, and community mental health associations that are public nonprofit organizations.

Estimated Number of Respondents: 150 applicants
25 sites submitting project applications and plans

Estimated Number of Responses: 150 site selection applications
125 project applications

25 coordinated community plans

Frequency of Response: 1 site selection application per applicant
 5 project applications per site
 1 coordinated community plan per site

Average Hours per Response: Each activity also has a unique associated number of hours of response, ranging from 15 minutes to 240 hours

Total Estimated Burdens: The total number of hours needed for all reporting is 11,063.05 hours

Submission Documents Information Collection	Number of Respondents	Responses Frequency (average)	Total Annual Responses	Burden Hours per Response	Total Hours	Hourly Rate	Burden Cost Per Instrument
<i>Component 1. Site Selection</i>							
YHDP Site Selection Narratives	150	1	150	24	3600.00	47.52	\$171,072.00
SF-424- Application for Federal Assistance	150	1	150	.5	75.00	47.52	\$3,564.00
OMB-SF-LLL-Disclosure of Lobbying Activities (where applicable)	10	1	10	.17	1.70	47.52	\$80.78
Nonprofit Certification	150	1	150	0	0	47.52	0
Organizations Code of Conduct	150	1	150	0	0	47.52	0
Youth Advisory Board Participation Letter	150	1	150	.5	75.00	47.52	\$3,564.00
Public Child Welfare Agency Commitment Letter	150	1	3	.5	75.00	47.52	\$3,564.00
Acknowledgement of Application Receipt (HUD2993) (only applicants granted waiver to submit a paper application)	10	1	2	.17	.34	47.52	\$16.15
Subtotal	150		150		3,826.70		\$181,860.93
<i>Component 2. Project Application</i>							
YHDP Project Application Questions	25	5	125	8	1,000.00	47.52	\$47,520.00
SF-424- Application for Federal	25	5	125	.08	10.00	47.52	\$475.20

Assistance								
HUD-2880- Applicant/Recipient Disclosure/Update Report (2510-0011)	25	5	125	.17	21.25	47.52	\$1,009.80	
OMB-SF-LLL-Disclosure of Lobbying Activities (where applicable)	1	5	5	.17	.85	47.52	\$40.39	
Subtotal	25		125		1032.1		\$49,045.39	
<i>Component 3. Coordinated Community Plan</i>								
YHDP Plan Narrative	25	1	25	240	6000.00	47.52	\$285,120.00	
Logic Model	25	1	25	8	200	47.52	\$9,504.00	
Certification of Consistency with the Consolidated Plan (HUD-2991)	25	1	25	.17	4.25	47.52	\$201.96	
Subtotal	25	1	25	248.17	6,204.25		\$294,825.96	
Total Application Collection	150		300		11,063.05		\$525,732.28	

B. Solicitation of Public Comment

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

- (1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- (2) The accuracy of the agency's estimate of the burden of the proposed collection of information;
- (3) Ways to enhance the quality, utility, and clarity of the information to be collected; and
- (4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comment in response to these questions.

C. Authority: Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35.

Date: January 15, 2020

John Bravacos, General Deputy Assistant Secretary
for Community Planning and Development

Billing Code: 4210-67

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