



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-7022-N-02]

60-Day Notice of Proposed Information Collection: Federal Labor Standards Questionnaire and Compliant Intake Form; OMB Control #2501-0018

AGENCY: Field Policy and Management, Office of Davis Bacon and Labor Standards, HUD.

ACTION: Notice.

SUMMARY: HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comment from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 60 days of public comment.

DATES: **Comments Due Date:** [INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE *FEDERAL REGISTER*].

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Suzette Agans, Office of Field Policy and Management, Department of Housing and Urban Development, 451 7th Street SW, Washington, DC 20410, Room 7116 or the number (202) 402-5089) this is not a toll free number or email at

Suzette.M.Agans@hud.gov or a copy of the proposed forms or other available information.

Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

FOR FURTHER INFORMATION, CONTACT:

Colette Pollards, Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street SW, Washington, DC 20410, telephone (202) 402-3400 (this is not a toll free number) or email Colette Pollard at Colette.Pollard@hud.gov for copies of the proposed forms and other available information. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

SUPPLEMENTARY INFORMATION: This notice informs the public that HUD is seeking approval from OMB for the information collection described in Section A.

A. Overview of Information Collection

Title of Information Collection: Federal Labor Standards Questionnaire Compliant Intake Form 4730.

OMB Control Number: 2501-0018.

Description of the need for the information and proposed use: The information is used by HUD to fulfill its obligation to enforce Federal labor standards provisions, especially to act upon allegations of labor standards violations.

Agency form numbers, if applicable: HUD FORM 4730, 4730 SP, 4731.

Estimation of the total numbers of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:

Estimated number of annual burden hours is 900. Estimated number of respondents is 1800, the frequency is on occasion, and the burden hour per response is .50 hours.

| Information Collection | Number of Respondents | Frequency of Response | Responses Per Annum | Burden Hour per Response | Annual Burden | Hourly Cost per Response | Annual Cost |
|---|---|------------------------------|----------------------------|---------------------------------|----------------------|---------------------------------|--------------------|
| HUD-4730 Federal Labor Standards Questionnaire | 650 | 1 | 650 | .50 | 325 | \$42.50 | \$13,813 |
| HUD-4730SP Cuestionario De Estándares Federales De Trabajo | 650 | 1 | 650 | .50 | 325 | \$42.50 | \$13,813 |
| HUD-4731 Compliant Intact Form | 500 | 1 | 500 | .50 | 250 | \$42.50 | \$10,625 |
| HUD-4730E On-Line Employee Questionnaire | HUD is eliminating the use of this form | | | | | | |
| Total | | | 1800 | | 900 | \$42.50 | \$38,251 |

B. Solicitation of Public Comment

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

(1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

(2) The accuracy of the agency's estimate of the burden of the proposed collection of information;

(3) Ways to enhance the quality, utility, and clarity of the information to be collected; and

(4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comment in response to these questions.

Authority: The Paperwork Reduction Act of 1995, 44 U.S.C., Chapter 35, as amended.

Dated: December 18, 2019.

Ben Demarzo,
Assistant Deputy Secretary,
Office of Field Policy and Management.

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