



4184-09

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

Submission for OMB Review; Comment Request

TITLE: How TANF Agencies Support Families Experiencing Homelessness.

OMB NO.: New Collection.

DESCRIPTION: The Office of Planning, Research, and Evaluation (OPRE), Administration for Children and Families (ACF) at the U.S. Department of Health and Human Services (HHS) is conducting the, "How TANF Agencies Support Families Experiencing Homelessness," project through a contract with Abt Associates in partnership with MEF Associates. This project will assist HHS in understanding the extent to which TANF agencies across the country are using TANF funds to serve and support families experiencing or are at-risk of homelessness. It also will document the approaches and strategies used by TANF agencies to serve these families. We are seeking OMB approval for four elements of the study: (1) the TANF Administrator Web Survey (tailored for both state and county respondents), (2) a Site Visit Discussion Guide for TANF staff, (3) a Site Visit Discussion Guide for Staff at Continuums of Care

(CoC)/Partner Organizations, and (4) a Site Visit Focus Group Guide.

TANF Administrator Web Survey. We will administer an online survey to all state and territory TANF administrators as well as a selection of three county TANF administrators from each state. The survey will collect information about the agencies' overall approaches toward addressing family homelessness and the extent to which TANF funds, assessments, tools, additional services, and partners are used in these efforts.

Discussion protocols during site visits to TANF agencies.

The study team will visit five purposefully selected TANF agencies. During these two-day visits, the project staff will use the Site Visit Discussion Guide for TANF Staff to conduct interviews with TANF office staff, use the Site Visit Focus Group Guide to convene focus groups of TANF participants experiencing or at-risk of homelessness, and use the Site Visit Discussion Guide for Staff at CoC/Partner Organizations to interview representatives from relevant homelessness organization partners, including CoCs.

RESPONDENTS: State, territory, and selected county TANF administrators; TANF agency staff who provide case

management or services to address family homelessness; representatives from the local CoC, and as applicable, staff from other partner organizations that serve homeless families; TANF recipients experiencing or at-risk of homelessness.

ANNUAL BURDEN ESTIMATES

Instrument	Total Number of Respondents	Annual Number of Respondents	Number of Responses Per Respondent	Average Burden Hours Per Response	Annual Burden Hours
TANF Administrator Web Survey (State and County)	206	69	1	.5	35
Site Visit Discussion Guide for TANF Staff	50	17	1	1.5	26
Site Visit Discussion Guide for Staff at CoC/Partner Organizations	20	7	1	1.5	11
Site Visit Focus Group Guide	20	7	1	1.5	11

Estimated Total Annual Burden Hours: 83

ADDITIONAL INFORMATION: Copies of the proposed collection may be obtained by writing to the Administration for Children and Families, Office of Planning, Research and Evaluation, 330 C Street, SW., Washington, DC 20201, Attn: OPRE Reports Clearance Officer. All requests should be identified by the title of the information collection. E-mail address: OPREinfocollection@acf.hhs.gov.

OMB COMMENT: OMB is required to make a decision concerning the collection of information between 30 and 60 days after publication of this document in the Federal Register. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication. Written comments and recommendations for the proposed information collection should be sent directly to the following:

Office of Management and Budget

Paperwork Reduction Project

Email: OIRA_SUBMISSION@OMB.EOP.GOV

Attn: Desk Officer for the Administration
for Children and Families

Emily B. Jabbour,
ACF/OPRE Certifying
Officer.

[FR Doc. 2018-20087 Filed: 9/14/2018 8:45 am; Publication Date: 9/17/2018]