



418447

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

Submission for OMB Review; Comment Request

Title: National Human Trafficking Training and Technical Assistance Center (NHTTAC)  
Consultant and Evaluation Package

OMB No.: New

Description: The Trafficking Victims Protection Act of 2000 (PL 106-386), Section 106(b), as amended at 22 U.S. Code § 7104 and 22 U.S. Code § 7105(c)(4) authorizes The Office on Trafficking in Persons (OTIP), an office of The Administration for Children and Families (ACF), U.S. Department of Health and Human Services (HHS) to establish and carry out human trafficking public awareness programs and training for government personnel. Under this authority, OTIP is proposing a data collection through the National Human Trafficking Training and Technical Assistance Center (NHTTAC).

NHTTAC hosts a variety of services, programs, and facilitated sessions to improve service provision to individuals who have been trafficked or who are at risk of trafficking, including The Human Trafficking Leadership Academy (HTLA); the Survivor Fellowship Program; the NHTTAC Customer Support Center; short-term and specialized T/TA requests (requests that take less than 3 hours or 3 or more hours to fulfill, respectively); OTIP-funded grantees; and information through NHTTAC's website, resources, and materials about trafficking.

Assessment, evaluation, and quality improvement are essential components of NHTTAC T/TA delivery and requires data collection from NHTTAC T/TA participants, consultants, and other stakeholders that are involved in NHTTAC activities. Data will be collected after each T/TA event to provide a feedback mechanism to improve the availability and delivery of coordinated

and trauma-informed services before, during, and after an individual's trafficking exploitation. Whenever possible, data will be collected from participants and consultants electronically via a survey tailored to the specific T/TA event to maximize convenience and minimize the burden for participants. When appropriate, focus groups and interviews will also be leveraged to obtain contextual information about NHTTAC activities. The types of information collected tie directly to the outputs, short-term, and long-term objectives of NHTTAC.

Respondents: NHTTAC consultants and T/TA participants are from a diverse background with a wide range of experiences within the trafficking and public health fields, including health and human service providers.

Human Trafficking Leadership Academy (HTLA):

Participants in the HTLA comprise survivors of trafficking and anti-trafficking service providers.

Survivor Fellowship Program:

Participants are representatives from health and human service organizations and survivors of trafficking.

Customer Support Center:

Respondents are primarily health and human service providers requesting materials or T/TA on trafficking service provision.

Short-Term and Specialized T/TA:

NHTTAC follows up with participants 3 to 6 months after specialized T/TA activities to measure the outcomes of the T/TA.

OTIP Grantees:

NHTTAC supports OTIP grantees by providing information, facilitating information sharing, and hosting meetings and webinars.

#### NHTTAC Website:

NHTTAC hosts a website of information and resources; people who visit the website are asked for their feedback on how the website can be improved.

#### Conference and Meeting Support:

NHTTAC supports conferences to share information, promising practices, and evidence-based research on trafficking within the field. NHTTAC also supports the delivery of cluster meetings on behalf of OTIP.

#### National Advisory Council:

NHTTAC supports the National Advisory Council on the Sex Trafficking of Children and Youth in the United States (NAC) by facilitating and coordinating meetings. NAC members are asked for their feedback following meetings regarding how well the group is working together and what could be improved in the future.

#### Organizational Scholarships:

An organizational survivor scholarship may be awarded to organizations for conferences that support OTIP's stated goals and work with individuals who have been trafficked and/or at risk of trafficking.

#### Professional Development Scholarships:

Eligible individuals include child welfare experts, public health professionals, medical service providers, behavioral health professionals, advocates, service providers, and individuals who have been trafficked. Federal, tribal, state, and local agencies and multidisciplinary teams are also eligible.

#### SOAR to Health and Wellness (SOAR):

Tier I trainings of SOAR engage respondents through a variety of modalities: (1) SOAR Online

is available to the public and comprises multiple modules. (2) SOAR trainings at select national and regional conferences or similar meetings. (3) SOAR resources will help inform practitioners and professionals who work in the public health field. (4) SOAR training for U.S. Department of Health and Human Services (HHS) personnel is similar to SOAR Online but tailored to HHS staff. (5) Emerging issues webinars are available to the public but targeted to public health professionals, including health and human service providers.

Tier II of SOAR targets respondents through a blended online training to individuals who plan to incorporate the content into their organization’s policies and best practices. Organizations can also add the SOAR Online training to their learning management systems.

Tier III of SOAR engages respondents through intensive, in-person T/TA via SOAR for Communities. The goal is to provide strategic planning and goal setting in communities looking to improve their response to trafficking.

**NHTTAC Consultants:**

T/TA expert consultants are subject matter experts with at least 7 years of relevant professional experience. Survivor impact consultants are individuals who have experienced human trafficking. Each category has distinct qualifications and eligibility requirements that are fielded through an online application process.

**ANNUAL BURDEN ESTIMATES**

Instrument	Number of Respondents	Number of Responses per Respondent	Average Burden Hours per Response	Total Burden Hours
Survivor Fellowship Organization Feedback Form	10	1	.250	2.50
Survivor Fellowship Fellow	10	1	.250	2.50

Feedback Form				
Website Feedback Form	300	1	.083	24.90
Consultant Feedback Form	50	1	.083	4.15
Coordination Feedback Form	100	1	.050	5.00
Focus Group Demographic Survey	25	1	.033	.825
Focus Group Guide	25	1	.750	18.75
Follow-up Feedback Form	300	1	.133	39.90
General Training Feedback Form	150	1	.133	19.95
Interview Guide	25	1	.750	18.75
Pilot Feedback Form	25	1	.150	3.75
Requester Feedback Form	75	1	.117	8.78
Resource Tool Feedback Form	500	1	.033	16.50
SOAR Blended Learning Participant Feedback Form	30	1	.150	4.50
SOAR Conference Feedback Form	500	1	.200	100.00
SOAR Online Participant Feedback Form	1500	1	.100	150.00
SOAR Organizational Feedback Form	20	1	.133	2.66
SOAR Specialized T/TA Feedback Form	200	1	.150	30.00
Webinar Participant Feedback Form	1000	1	.067	67.00
Survivor Impact Consultant Application	20	1	.283	5.66
Expert T/TA Consultant Application	20	1	.267	5.34
Organizational Scholarship Application	10	1	.317	3.17
Professional Development Survivor Scholarship Application	30	1	.333	9.99
Total Annual Burden	5,908			689.15

Estimated Total Annual Burden Hours: 689 Hours

Additional Information:

Copies of the proposed collection may be obtained by writing to the Administration for Children and Families, Office of Planning, Research and Evaluation, 330 C Street SW, Washington, D.C.

20201. Attention Reports Clearance Officer. All requests should be identified by the title of the information collection. E-mail address: [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov).

OMB Comment:

OMB is required to make a decision concerning the collection of information between 30 and 60 days after publication of this document in the Federal Register. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication. Written comments and recommendations for the proposed information collection should be sent directly to the following:

Office of Management and Budget

Paperwork Reduction Project

Email: [OIRA\\_SUBMISSION@OMB.EOP.GOV](mailto:OIRA_SUBMISSION@OMB.EOP.GOV)

Attn: Desk Officer for the Administration for Children and Families

Robert Sargis

Reports Clearance Officer

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