



4184-01

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Children and Families

Agency Recordkeeping/Reporting Requirements Under Emergency
Review by the Office of Management and Budget (OMB)

Title: Administration for Children & Families (ACF) Electronic
Case Management System (ECMRS)

OMB No.: Revision of 0970-0461

Description:

The recent climatic events of Hurricane Harvey and Hurricane Irma have created catastrophic disasters in Texas, Louisiana, Puerto Rico, U.S. Virgin Islands, and Florida. President Trump has declared these climatic events as major disaster declarations. FEMA is providing assistances to these states and territories under declaration numbers DR-4332 & DR-4337.

There are looming public health issues related to flooding, and especially among at risk populations. Risks include contracting water-borne and vector-borne diseases, substance abuse, and mental health concerns, including PTSD, depression, anxiety, and homelessness.

Therefore, it is essential for the mission of ACF to activate the Immediate Disaster Case Management (IDCM) Electronic Case Management Record System (ECMRS). The ECMRS will be used to collect and manage information from the disaster affected clients. This information includes demographics, disaster caused unmet needs, and referrals provided. The information collected is critical to develop a recovery plan for each survivor.

Respondents:

Clients

ANNUAL BURDEN ESTIMATES

Instrument	Number of Respondents	Number of Responses per Respondent	Average Burden Hours per Response	Total Burden Hours
Immediate Disaster Case Management	406,500	1	1	406,500

Additional Information:

ACF is requesting that OMB grant a 180-day approval for this

information collection under procedures for emergency processing by September 22, 2017. A copy of this information collection, with applicable supporting documentation, may be obtained by calling the Administration for Children and Families, Reports Clearance Officer, Robert Sargis at (202) 690-7275. E-mail address: rsargis@acf.hhs.gov.

Comments and questions about the information collection described above should be directed to the following address by September 22, 2017.

Office of Information and Regulatory Affairs
Office of Management and Budget
Paperwork Reduction Project
Desk Officer for ACF

Robert Sargis
Reports Clearance Officer

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