



4184-23

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

Proposed Information Collection Activity; Comment Request

TITLE: Culture of Continuous Learning Project: A  
Breakthrough Series Collaborative for Improving Child Care  
and Head Start Quality

OMB NO.: New Collection

DESCRIPTION: The Office of Planning, Research and  
Evaluation (OPRE) in the Administration for Children and  
Families (ACF) is proposing an information collection  
activity for the Culture of Continuous Learning Project.  
The goal of the project is to assess the feasibility of  
implementing continuous quality improvement methods in  
early care and education programs to support the use and  
sustainability of evidence-based practices. A Breakthrough  
Series Collaborative (BSC), a specific model designed to  
support learning and improvement among practitioners at all  
levels of an organization, will be implemented in Head  
Start and child care settings. The BSC methodology has not  
been tested rigorously in early care and education  
programs, but has been studied in health care and other  
fields. The findings will be of broad interest to child  
care early education programs as well as training and

technical assistance providers and researchers, all of whom are interested in improving the quality of services young children receive.

Head Start and child care programs that voluntarily participate in the BSC will be asked to complete a number of implementation tools as part of the BSC activities. Data collection for the feasibility study will involve focus groups, online surveys, direct observation, and document review.

RESPONDENTS: Up to 18 early childhood centers will be invited to express interest in participating in the BSC. Up to 8 centers will be selected to participate in the BSC and feasibility study. Core BSC Teams consisting of up to 6 individuals (e.g., directors, lead teachers, assistant teachers, teacher aides, parents, curriculum specialists, etc.) each from four Early Head Start or Head Start programs and four child care programs in a selected geographic location (for a total of 48 individuals); and up to 24 additional teachers or program staff at the same centers who are not part of the Core BSC Team.

ANNUAL BURDEN ESTIMATES

Instrument	Total/Annual Number of Respondents	Number of Responses Per Respondent	Average Burden Hours Per Response	Annual Burden Hours
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<b>Instrument</b>	<b>Total/Annual Number of Respondents</b>	<b>Number of Responses Per Respondent</b>	<b>Average Burden Hours Per Response</b>	<b>Annual Burden Hours</b>
Selection Questionnaire	18	1	1	18
Pre-Work Assignment: Team Meeting	48	1	1	48
Pre-Work Assignment: Data Collection Plan	16	1	2	32
Plan, Do, Study, Act Worksheets	48	48	.25	576
Discussion Forum Postings	48	48	.25	576
Learning Session Day 1 Evaluation	48	4	.17	33
Learning Session Day 2 Evaluation	48	4	.25	48
Teaching Pyramid Observation Tool (TPOT)	28	2	.25	14
Early Childhood Work Environment Survey (ECWES)	72	2	.25	36
Pre-/Post-Online Survey	72	2	.67	96
Self-report of BSC Activities	72	1	.08	6
Teacher Background Questionnaire	40	2	.17	14
Core BSC Team Focus Group Topic Guide	48	1	1.25	60

Estimated Total Annual Burden Hours: 1,557

In compliance with the requirements of Section 3506(c) (2) (A) of the Paperwork Reduction Act of 1995, the Administration for Children and Families is soliciting public comment on the specific aspects of the information collection described above. Copies of the proposed collection of information can be obtained and comments may be forwarded by writing to the Administration for Children

and Families, Office of Planning, Research, and Evaluation,  
330 C Street, SW., Washington, DC 20201, Attn: OPRE Reports  
Clearance Officer. E-mail address:

OPREinfocollection@acf.hhs.gov. All requests should be  
identified by the title of the information collection.

The Department specifically requests comments on (a)  
whether the proposed collection of information is necessary  
for the proper performance of the functions of the agency,  
including whether the information shall have practical  
utility; (b) the accuracy of the agency's estimate of the  
burden of the proposed collection of information; (c) the  
quality, utility, and clarity of the information to be  
collected; and (d) ways to minimize the burden of the  
collection of information on respondents, including through  
the use of automated collection techniques or other forms  
of information technology. Consideration will be given to  
comments and suggestions submitted within 60 days of this  
publication.

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Mary Jones  
ACF/OPRE Certifying Officer

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