



## ENVIRONMENTAL PROTECTION AGENCY

[EPA-HQ-OARM-2016-0762; FRL - 9963-18-OEI]

### Information Collection Request Submitted to OMB for Review and Approval; Comment Request; General Administrative Requirements for Assistance Programs (Renewal)

**AGENCY:** Environmental Protection Agency (EPA).

**ACTION:** Notice.

**SUMMARY:** The Environmental Protection Agency has submitted an information collection request (ICR), General Administrative Requirements for Assistance Programs (Renewal), to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act. This is a proposed extension of the ICR, which is currently approved through June 30, 2017. Public comments were previously requested via the *Federal Register* on February 8, 2017 during a 60-day comment period. This notice allows for an additional 30 days for public comments. A fuller description of the ICR is given below, including its estimated burden and cost to the public. An Agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.

**DATES:** Additional comments may be submitted on or before [INSERT DATE 30 DAYS AFTER PUBLICATION IN THE FEDERAL REGISTER].

**ADDRESSES:** Submit your comments, referencing Docket ID Number EPA-HQ-OARM-2016-0762, to (1) EPA online using [www.regulations.gov](http://www.regulations.gov) (our preferred method), by email to [oei.docket@epa.gov](mailto:oei.docket@epa.gov), or by mail to: EPA Docket Center, Environmental Protection Agency, Mail Code 28221T, 1200 Pennsylvania Ave., NW, Washington, DC 20460, and (2) OMB via email to [oir\\_submission@omb.eop.gov](mailto:oir_submission@omb.eop.gov). Address comments to OMB Desk Officer for EPA.

EPA's policy is that all comments received will be included in the public docket without

change including any personal information provided, unless the comment includes profanity, threats, information claimed to be Confidential Business Information (CBI) or other information whose disclosure is restricted by statute.

**FOR FURTHER INFORMATION CONTACT:** Elizabeth January, Office of Grants and Debarment, National Policy, Training and Compliance Division, Mail Code: 3903R, Environmental Protection Agency, 1200 Pennsylvania Ave., NW, Washington, DC 20460; telephone number: (617) 918-8655; fax number: (202) 565-2470; email address: January.Elizabeth@epa.gov.

**SUPPLEMENTARY INFORMATION:** Supporting documents for the General Administrative Requirements for Assistance Programs (EPA ICR No. 0938.21, OMB Control No. 2030-0020), which explain in detail the information that the EPA will be collecting are available in the public docket for this ICR. The docket can be viewed online at [www.regulations.gov](http://www.regulations.gov) or in person at the EPA Docket Center, WJC West, Room 3334, 1301 Constitution Ave., NW, Washington, DC. The telephone number for the Docket Center is 202-566-1744. For additional information about EPA's public docket, visit <http://www.epa.gov/dockets>.

*Abstract:* The information is collected from applicants/recipients of EPA assistance to monitor adherence to the programmatic and administrative requirements of the Agency's financial assistance program. It is used to make awards, pay recipients, and collect information on how Federal funds are being spent. EPA needs this information to meet its Federal stewardship responsibilities. This ICR renewal requests authorization for the collection of information under EPA's General Regulation for Assistance Programs, which establishes minimum management requirements for all recipients of EPA grants or cooperative agreements (assistance agreements). Recipients must respond to these information requests to obtain and/or retain a benefit (Federal

funds). For awards made prior to December 26, 2014, 40 CFR Part 30, “Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations,” establishes the management requirements for institutions of higher education, hospitals, and other non-profit organizations, as well as procurement requirements for non-governmental recipients. For awards made prior to December 26, 2014, 40 CFR Part 31, “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments,” includes the management requirements for States, local governments, and Indian Tribal governments. These regulations include only those provisions mandated by statute, required by Office of Management and Budget (OMB) Circulars, or added by EPA to ensure sound and effective financial assistance management. For awards made on or after December 26, 2014, 2 CFR 200 and EPA’s implementation of 2 CFR 200 at 2 CFR 1500 “Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards” establishes the management requirements for all entity types. 40 CFR Part 35 outlines policies and procedures for assistance agreements to State, interstate, and local agencies and Indian Tribes and Intertribal Consortia for pollution abatement and control programs (listed in Subparts A and B). The information required by these regulations will be used by EPA award officials to make assistance awards and assistance payments and to verify that the recipient is using Federal funds appropriately.

*Form Numbers:* EPA Form 190-F-04-001, “EPA Payment Request”; EPA Form 190-F-05-001, “Fellowship Stipend Payment Enrollment Form”; EPA Form 4700-4, “Preaward Compliance Review Report for All Applicants and Recipients Requesting Federal Financial Assistance”; EPA Form 5700-52A, “MBE/WBE Utilization Under Federal Grants and Cooperative Agreements”; EPA Form 5700-53, “Lobbying and Litigation Certification for Grants and Cooperative Agreements”; EPA Form 5700-54, “Key Contacts Form,” and EPA Form 5700-54-

2, “Key Contacts Form for Multiple Principal Investigators”; EPA Form 5770-2, “Fellowship Application”; EPA Form 5770-3, “Fellowship Facilities and Commitment Statement”; EPA Form 5770-5, “Agency Fellowship Certification”; EPA Form 5770-7, “EPA Fellowship Activation Notice”; EPA Form 5770-8, “Fellowship Agreement”; EPA Form 5770-9, “Completion of Studies Notice”; EPA Form 6600-01, “EPA Administrative and Financial Onsite Review Questionnaire”; EPA Form 6600-06, “Certification Regarding Lobbying”; EPA Form 6600-08, “Lobbying Cost Certificate for Indirect Costs/ Certificate of Indirect Costs for State and Local Governments”; EPA Form 6600-09, “EPA Administrative Capability Questionnaire”  
NCER Form 5, “Current and Pending Support”

*Respondents/affected entities:* State and local governments, Indian Tribes, educational institutions, and not-for-profit institutions.

*Respondent’s obligation to respond:* Required to obtain an assistance agreement.

*Estimated number of respondents:* 5,492 (total).

*Frequency of response:* On occasion, quarterly, and annually.

*Total estimated burden:* 90,124 hours (per year). Burden is defined at 5 CFR 1320.03(b)

*Total estimated cost:* \$5,263,533 (per year), includes \$0 annualized capital or operation & maintenance costs.

*Changes in the Estimates:* There is a decrease of 64,882 hours in the total estimated respondent burden compared with the ICR currently approved by OMB. This decrease is due to adjustments in the number of respondents, the annual submissions per respondent, the burden hours for completion for all of its grant forms, and removed burden associated with two forms.