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DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-5831-N-03]

30-Day Notice of Proposed Information Collection:

National Disaster Resilience Competition (NDRC) Phase 1 and Phase 2 Application and Community Development Block Grant National Disaster Resilience (CDBG-NDR) Pre- and Post-Award Planning and Reporting Requirements in the Disaster Recovery Grant Reporting (DRGR) System

AGENCY: Office of the Chief Information Officer, HUD.

ACTION: Notice.

SUMMARY: HUD has submitted the proposed information collection requirement described below to the Office of Management and Budget (OMB) for review, in accordance with the Paperwork Reduction Act. The purpose of this notice is to allow for an additional 30 days of public comment.

DATES: Comments Due Date: **[Insert date that is 30 Days after the date of publication in the Federal Register.]**

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: HUD Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, DC 20503; fax: 202-395-5806. Email: OIRA_Submission@omb.eop.gov.

FOR FURTHER INFORMATION CONTACT: Colette Pollard, Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street, SW,

Washington, DC 20410; e-mail at [Colette Pollard @hud.gov](mailto:Colette.Pollard@hud.gov) or telephone 202-402-3400. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339. This is not a toll-free number. Copies of available documents submitted to OMB may be obtained from Ms. Pollard.

SUPPLEMENTARY INFORMATION: This notice informs the public that HUD has submitted to OMB a request for approval of the information collection described in Section A.

The **Federal Register** notice that solicited public comment on the information collection for a period of 60 days was published on October 20, 2014.

A. Overview of Information Collection

Title of Information Collection: National Disaster Resilience Competition (NDRC) and Community Development Block Grant National Disaster Recovery (CDBG-NDR) Pre- and Post-Award planning and reporting requirements in the Disaster Recovery Grant Reporting (DRGR) system.

OMB Approval Number: 2506-0203.

Type of Request: Revision of a currently approved collection.

Form Number: Application for Federal Assistance (SF-424). Applicants must include the nine digit zip code (zip code plus four digits) associated to the applicant address in box 8d of the SF424. The DUNS number used must have an active registration in SAM.

Disclosure of Lobbying Activities (SF-LLL). If this form does not apply, applicants will indicate that (e.g., writing “N/A”) on the form and submit it with their applications.

Applicant/Recipient Disclosure/Update Report (form HUD-2880) (“HUD Applicant Recipient Disclosure Report”);

Facsimile Transmittal Form on Grants.gov (HUD-96011). Third Party Documentation Facsimile Transmittal, if applicable.

Description of the need for the information and proposed use: This information describes the application requirements of National Disaster Resilience Competition (NDRC) Notice of Funding Availability (NOFA). The data required includes narratives, attachments and standard forms needed to respond to thresholds, rating factors, and other criteria in the Phase 1 and 2 NOFA applications. Successful Phase 1 applicants will be invited to submit more detailed Phase 2 applications, which will determine Community Development Block Grant National Disaster Resilience (CDBG-NDR) funding awards. CDBG-NDR awardees will be required to submit Action Plans, Quarterly Performance Reports (QPRs) and vouchers for payment in HUD’s Disaster Recovery Grants Reporting (DRGR) system.

In response to comments received during the 60-day Federal Register notice for this Submission, HUD has added a new checklist for the Most-Impacted and Distressed Threshold response to the NDRC NOFA application requirements. An additional 2 hours were added to the burden hours for the Threshold response in each of Phase 1 and Phase 2.

Respondents are eligible local and State governments that experienced a presidentially-declared major disaster during 2011-2013 as identified in the CDBG-NDR NOFA.

Total Estimated Burdens:

Full NDRC Phase 1 Application							
Description of Information Collection	Number of Respondents	Number of Responses	Total Number of Responses	Hours Per Response	Total Hours	Cost Per Response	Total Cost
Phase 1 Threshold Determination	67	1	67	37	2,479	\$1,288	\$86,269
Factor Narratives and Attachments	67	1	67	120	8,040	\$4,176	\$279,792
SF-424	67	0	0	0	0	\$0	\$0
SF-LLL	67	0	0	0	0	\$0	\$0
HUD-2880	67	1	67	4	268	\$96	\$25,835
HUD-96011	67	1	67	0.03	2	\$1	\$67
TOTAL PHASE 1 PAPERWORK BURDEN	67	4	268	161	10,789	\$5,561	\$391,963

Full NDRC Phase 2 Application							
Description of Information Collection	Number of Respondents**	Number of Responses	Total Number of Responses	Hours Per Response	Total Hours	Cost Per Response	Total Cost
Phase 2 Threshold Determination	67	1	69	35	2,415	\$1,218	\$84,042
Factor Narratives and Attachments	67	1	67	150	10,050	\$5,220	\$349,740
SF-424	67	0	0	0	0	\$0	\$0
SF-LLL	67	0	0	0	0	\$0	\$0
HUD-2880	67	1	67	4	268	\$96	\$25,835
HUD-96011	67	1	67	0.03	2	\$1	\$67
TOTAL PHASE 2 PAPERWORK BURDEN	67	4	270	189	12,735	\$6,535	\$459,684

*Based number of hours per response at GS-13 salary of \$34.80/hr.

** Maximum if all eligible Phase 1 Applicants apply and are invited to submit Phase 2 applications

CDBG-NDR Information Collection in DRGR								
	Description of Information Collection	Number of Respondents*	Number of Responses	Total Number of Responses	Hours Per Response	Total Hours	Cost Per Response**	Total Cost
Non-recurring	PRE-AWARD SUBMISSION REQUIREMENTS							
	Published Action Plan	67	1	67	40	2680	\$1,392	\$93,264
	SF 424	67	1	67	1	67	\$35	\$2,345
	Procurement, Financial Controls and DOB documentation	67	1	67	6	402	\$209	\$14,003
	Performance and Financial Projections	67	1	67	8	536	\$278	\$18,626
	POST-AWARD							
	Grant Agreement (HUD 40092)	67	1	67	1	67	\$35	\$2,345
	Grantee's Written Agreements	67	1	67	5	335	\$174	\$11,658
	DRGR Activation, Activity Set-Up and Completion	67	1	67	10	670	\$348	\$23,316
	TOTAL PRE- AND POST-AWARD PAPERWORK BURDEN	67	7	469	71	4,757	\$2,471	\$165,557
	Description of Information Collection	Number of Respondents*	Number of Responses Per Year	Total Number of Responses	Hours Per Response	Total Hours	Cost Per Response**	Total Cost
	REPORTING (Annual)							

Recurring	Average Sized Grants Online Quarterly Reporting via DRGR	67	4	268	9	2,412	\$313	\$83,884
Average-sized grants online voucher submissions	67	19	1,273	0.22	280	\$8	\$10,184	
TOTAL ANNUAL REPORTING PAPERWORK BURDEN	67	23	1,541	9.22	14,208	\$349	\$537,809	
TOTAL CDBG-NDR PAPERWORK BURDEN (PRE- and POST-AWARD AND REPORTING)	67	30	2,010	N/A	18,965	N/A	\$703,366	

*Maximum if all eligible Phase 1 Applicants apply and are invited to submit Phase 2 applications

**Based number of hours per response at GS-13 salary of \$34.80/hr.

B. Solicitation of Public Comment

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

- (1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- (2) The accuracy of the agency's estimate of the burden of the proposed collection of information;
- (3) Ways to enhance the quality, utility, and clarity of the information to be collected; and

(4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comment in response to these questions.

C. Authority: Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35.

Dated: January 23, 2015.

Colette Pollard
Department Reports Management Officer
Office of the Chief Information Officer

[FR-5831-N-03]

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