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CORPORATION FOR NATIONAL AND COMMUNITY SERVICE

Proposed Information Collection; Comment Request

AGENCY: Corporation for National and Community Service.

ACTION: Notice.

SUMMARY: The Corporation for National and Community Service (CNCS), as part of its continuing effort to reduce paperwork and respondent burden, conducts a pre-clearance consultation program to provide the general public and federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95) (44 U.S.C. Sec. 3506(c)(2)(A)). This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection requirement on respondents can be properly assessed.

Currently, CNCS is soliciting comments concerning its proposed renewal of the Grantee Progress Report (GPR). All AmeriCorps grantees are required to complete the GPR, which is due in October, and to complete an abbreviated mid-year GPR due in April. The GPR provides information for CNCS staff to monitor grantee progress and to respond to requests from Congress and other stakeholders.

Copies of the information collection request can be obtained by contacting the office listed in the Addresses section of this notice.

DATES: Written comments must be submitted to the individual and office listed in the **ADDRESSES** section by **[The Federal Register will insert a date that is 60 days from the date published in the FEDERAL REGISTER]**.

ADDRESSES: You may submit comments, identified by the title of the information collection activity, by any of the following methods:

(1) By mail sent to: Corporation for National and Community Service, AmeriCorps State and National, Attention Carla Ganiel, Senior Program and Project Specialist, Room 9517E, 1201 New York Avenue, N.W., Washington, D.C., 20525.

(2) By hand delivery or by courier to the CNCS mailroom at Room 8100 at the mail address given in paragraph (1) above, between 9:00 a.m. and 4:00 p.m. Eastern Time, Monday through Friday, except Federal holidays.

(3) By fax to: (202) 606-3476, Attention: Carla Ganiel, Senior Program and Project Specialist.

(4) Electronically through www.regulations.gov.

Individuals who use a telecommunications device for the deaf (TTY-TDD) may call 1-800-833-3722 between 8:00 a.m. and 8:00 p.m. Eastern Time, Monday through Friday.

FOR FURTHER INFORMATION CONTACT: Carla Ganiel, (202) 606-6773, or by email at cganiel@cns.gov.

SUPPLEMENTARY INFORMATION:

CNCS is particularly interested in comments that:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of CNCS, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

- Enhance the quality, utility, and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are expected to respond, including the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology (e.g., permitting electronic submissions of responses).

Background:

All AmeriCorps State and National grantees complete the GPR and mid-year GPR, which provides information for CNCS staff to monitor grantee progress and to respond to requests from Congress and other stakeholders. The information is collected electronically through the eGrants system.

Current Action:

CNCS seeks to renew the current information collection. In 2013, AmeriCorps State and National developed a new eGrants module to collect performance measurement information during the application process. The GPR and mid-year GPR have been revised to collect information that is consistent with the new application module. In 2013, new and recompetite applicants used the new module, but continuation applicants did not. Therefore, new and recompetite grantees will complete the new GPR, while continuation grantees complete the existing GPR and mid-year GPR. The existing GPR and mid-year GPR have also been revised for clarity and consistency with the new GPR instructions.

The information collection will otherwise be used in the same manner as the existing application. CNCS also seeks to continue using the current application until the revised application is approved by OMB. The current application is due to expire on October 31, 2014.

Type of Review: Renewal.

Agency: Corporation for National and Community Service.

Title: Grantee Progress Report.

OMB Number: 3045-0101.

Agency Number: None.

Affected Public: AmeriCorps State and National grantees.

Total Respondents: 154.

Frequency: Biannual.

Average Time Per Response: 9 hours per submission.

Estimated Total Burden Hours: 2,772.

Total Burden Cost (capital/startup): None.

Total Burden Cost (operating/maintenance): None.

Comments submitted in response to this notice will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Bill Basl

Director, AmeriCorps State and National

July 16, 2013

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