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DEPARTMENT OF EDUCATION

Deadline Dates for Reports and Other Records Associated with the Free Application for Federal Student Aid (FAFSA), the Federal Pell Grant Program, the William D. Ford Federal Direct Loan Program, the Teacher Education Assistance for College and Higher Education (TEACH) Grant Program, and the Iraq and Afghanistan Service Grant Program for the 2013-2014 Award Year

AGENCY: Federal Student Aid, Department of Education.

ACTION: Notice.

Catalog Federal Domestic Assistance (CFDA) Numbers: 84.007 Federal Supplemental Educational Opportunity Grant Program (FSEOG); 84.033 Federal Work Study Program (FWS); 84.038 Federal Perkins Loan Program; 84.063 Federal Pell Grant Program; 84.268 William D. Ford Federal Direct Loan Program; 84.379 TEACH Grant Program; 84.408 Iraq and Afghanistan Service Grant Program.

SUMMARY: The Secretary announces deadline dates for the receipt of documents and other information from applicants and institutions participating in certain Federal student aid programs authorized under title IV of the Higher

Education Act of 1965, as amended (HEA), for the 2013-2014 award year. The Federal student aid programs covered by this deadline date notice are the Federal Pell Grant, William D. Ford Federal Direct Loan (Direct Loan), Teacher Education Assistance for College and Higher Education (TEACH) Grant, and Iraq and Afghanistan Service Grant programs.

These programs, administered by the U.S. Department of Education (Department), provide financial assistance to students attending eligible postsecondary educational institutions to help them pay their educational costs.

Deadline and Submission Dates: See Tables A and B at the end of this notice.

Table A--Deadline Dates for Students to Submit a Free Application for Federal Student Aid (FAFSA) and for Students to Ensure the Receipt of Institutional Student Information Records (ISIRs) or Student Aid Reports (SARs) by Institutions for the 2013-2014 Award Year

Table A provides information and deadline dates for receipt of the Free Application for Federal Student Aid (FAFSA), corrections to and signatures for the FAFSA, ISIRs, and SARs, and verification documents.

The deadline date for the receipt of a FAFSA by the Department's Central Processing System is June 30, 2014,

regardless of the method that the applicant uses to submit the FAFSA. The deadline date for the receipt of a signature page for the FAFSA (if required), correction, notice of change of address or school, or request for a duplicate SAR is September 20, 2014. Verification documents must be received by the institution no later than 120 days after the student's last date of enrollment for the 2013-2014 award year or September 27, 2014, whichever is earlier. As a reminder, verification is not required for unsubsidized Direct Stafford Loans and PLUS Loans, TEACH Grants, and Iraq and Afghanistan Service Grants.

For all Federal student aid programs, an ISIR or SAR for the student must be received by the institution no later than the student's last date of enrollment for the 2013-2014 award year or September 27, 2014, whichever is earlier. As a reminder, a FAFSA must be submitted for the dependent student for whom a parent has applied for a Direct PLUS Loan.

For all Federal student aid programs except for (1) Direct PLUS Loans that will be made to parent borrowers, and (2) Direct Unsubsidized Loans that will be made to dependent students who have been determined by the institution, pursuant to HEA section 479A(a), to be eligible for such a loan without providing parental

information on the FAFSA, the ISIR or SAR must have an official expected family contribution (EFC) and must be received by the institution no later than the earlier of the student's last date of enrollment for the 2013-2014 award year or September 27, 2014.

For a student who is requesting aid through the Federal Pell Grant, FSEOG, FWS, and Federal Perkins Loan programs or for a student requesting Direct Subsidized Loans, who does not meet the conditions for a late disbursement under 34 CFR 668.164(g), a valid ISIR or SAR must be received no later than the student's last date of enrollment for the 2013-2014 award year or September 27, 2014, whichever is earlier. For a student meeting the conditions for a late disbursement for these programs, a valid ISIR or SAR must be received no later than the 180 days after the student withdrew or became ineligible or September 27, 2014, whichever is earlier.

In accordance with 34 CFR 668.164(g)(4)(i), an institution may not make a late disbursement of title IV student assistance funds later than 180 days after the date of the institution's determination that the student was no longer enrolled. Table A provides that, to make a late disbursement of title IV student assistance funds, an institution must receive a valid ISIR or valid SAR no later

than 180 days after its determination that the student was no longer enrolled, but not later than September 27, 2014.

Table B--Federal Pell Grant, Iraq and Afghanistan Service Grant, Direct Loan, and TEACH Grant Programs Submission Dates for Disbursement Information by Institutions for the 2013-2014 Award Year or Processing Year

Table B provides the earliest submission and deadline dates for institutions to submit Federal Pell Grant, Iraq and Afghanistan Service Grant, Direct Loan, and TEACH Grant disbursement records to the Department's Common Origination and Disbursement (COD) System and deadline dates for an institution's request for administrative relief if it cannot meet the established deadline for specified reasons.

An institution must submit Federal Pell Grant, Iraq and Afghanistan Service Grant, Direct Loan, and TEACH Grant disbursement records, as applicable, no later than 15 days after making the disbursement or becoming aware of the need to adjust a student's previously reported disbursement. In accordance with 34 CFR 668.164(a), title IV funds are disbursed on the date that the institution: (a) credits those funds to a student's account in the institution's general ledger or any subledger of the general ledger, or (b) pays those funds to a student directly. Title IV funds

are disbursed even if an institution uses its own funds in advance of receiving program funds from the Secretary.

An institution's failure to submit disbursement records within the required timeframe may result in the Secretary rejecting all or part of the reported disbursement. Such failure may result in an audit or program review finding or the initiation of an adverse action, such as a fine or other penalty for such failure, in accordance with subpart G of the General Provisions regulations in 34 CFR part 668.

Other Sources for Detailed Information

We publish a detailed discussion of the Federal student aid application process in the 2013-2014 Federal Student Aid Handbook and in the 2013-2014 ISIR Guide.

Additional information on the institutional reporting requirements for the Federal Pell Grant Program, Iraq and Afghanistan Service Grant Program, Direct Loan Program, and TEACH Grant Program is contained in the 2013-2014 Common Origin and Disbursement (COD) Technical Reference.

You may access these publications by selecting the "iLibrary" link at the Information for Financial Aid Professionals Web site at: www.ifap.ed.gov.

Applicable Regulations: The following regulations apply:

- (1) Student Assistance General Provisions, 34 CFR part

668.

(2) Federal Pell Grant Program, 34 CFR part 690.

(3) William D. Ford Direct Loan Program, 34 CFR part

685.

(4) Teacher Education Assistance for College and Higher Education Grant Program, 34 CFR part 686.

FOR FURTHER INFORMATION CONTACT: Ian Foss, U.S. Department of Education, Federal Student Aid, 830 First Street, NE., Union Center Plaza, room 11411, Washington, DC 20202-5345. Telephone: (202) 377-3681 or by email: ian.foss@ed.gov.

If you use a telecommunications device for the deaf (TDD) or text telephone (TTY), call the Federal Relay Service, toll free, at 1-800-877-8339.

Accessible Format: Individuals with disabilities can obtain this document in an accessible format (e.g., braille, large print, audiotape, or compact disc) on request to the program contact person listed under FOR FURTHER INFORMATION CONTACT.

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document, as well as all other documents of this Department published in the Federal Register, in text or Adobe Portable Document Format (PDF). To use PDF you must have Adobe Acrobat Reader, which is available free at the site.

You may also access documents of the Department published in the Federal Register by using the article search feature at: www.federalregister.gov. Specifically, through the advanced search feature at this site, you can limit your search to documents published by the Department. Program Authority: 20 U.S.C. 1070a, 1070a-1, 1070b-1070b-4, 1070g, 1070h, 1087a-1087j, and 1087aa-1087ii; 42 U.S.C. 2751-2756b.

Dated: July 2, 2013.

James W. Runcie,
Chief Operating Officer,
Federal Student Aid.

Table A. Deadline Dates for Students to Submit a Free Application for Federal Student Aid (FAFSA) and for Students to Ensure the Receipt of Institutional Student Information Records (ISIRs) or Student Aid Reports (SARs) by Institutions for the 2013-2014 Award Year

Who submits?	What is submitted?	Where is it submitted?	What is the deadline date for receipt?
Student	Free Application for Federal Student Aid (FAFSA)--"FAFSA on the Web" (original or renewal)	Electronically to the Department's Central Processing System (CPS)	June 30, 2014
	Signature page (if required)	To the address printed on the signature page	September 20, 2014
Student through an Institution	An electronic FAFSA (original or renewal)	Electronically to the Department's CPS using the "Electronic Data Exchange" (EDE) or "FAA Access to CPS Online"	June 30, 2014 ¹
Student	A paper original FAFSA	To the address printed on the FAFSA or envelope provided with the form	June 30, 2014
Student	Electronic corrections to the FAFSA using "Corrections on the Web"	Electronically to the Department's CPS	September 20, 2014 ¹
	Signature page (if required)	To the address printed on the signature page	September 20, 2014
Student through an Institution	Electronic corrections to the FAFSA	Electronically to the Department's CPS using the "Electronic Data Exchange" (EDE) or "FAA Access to CPS Online"	September 20, 2014 ¹
Student	Paper corrections to the FAFSA using a SAR, including change of mailing and email addresses and change of institutions	To the address printed on the SAR	September 20, 2014
Student	Change of mailing and email addresses, change of institutions, or requests for a duplicate SAR	To the Federal Student Aid Information Center by calling 1-800-433-3243	September 20, 2014

Student	SAR with, except for Parent PLUS Loans and Direct Unsubsidized Loans made to a dependent student under HEA section 478A(a), an official expected family contribution (EFC) calculated by the Department's CPS.	To the institution	The earlier of: - The student's last date of enrollment for the 2013-2014 award year; or - September 27, 2014 ²
Student through CPS	ISIR with, except for Parent PLUS Loans and Direct Unsubsidized Loans made to a dependent student under HEA section 478A(a), an official expected family contribution (EFC) calculated by the Department's CPS.	To the institution from the Department's CPS	The earlier of: - The student's last date of enrollment for the 2013-2014 award year; or - September 27, 2014 ²
Student	Valid SAR (Pell Grant, FSEOG, FWS, Perkins Loan, and Direct Subsidized Loans)	To the institution	Except for a student meeting the conditions for a late disbursement under 34 CFR 668.164(g), the earlier of: - The student's last date of enrollment for the 2013-2014 award year; or - September 27, 2014 ²
Student through CPS	Valid ISIR (Pell Grant, FSEOG, FWS, Perkins Loan, and Direct Subsidized Loans)	To the institution from the Department's CPS	
Student	Valid SAR (Pell Grant, FSEOG, FWS, Perkins Loan, and Direct Subsidized Loans)	To the institution	For a student receiving a late disbursement under 34 CFR 668.164(g)(4)(i), the earlier of: - 180 days after the date of the institution's determination that the student withdrew or otherwise became ineligible; or - September 27, 2014 ²
Student through CPS	Valid ISIR (Pell Grant, FSEOG, FWS, Perkins Loan, and Direct Subsidized Loans)	To the institution from the Department's CPS	
Student	Verification documents	To the institution	The earlier of: ³ - 120 days after the student's last date of enrollment for the 2013-2014 award year; or - September 27, 2014 ²

- ¹ The deadline for electronic transactions is 11:59 p.m. (Central Time) on the deadline date. Transmissions must be completed and accepted before 12:00 midnight to meet the deadline. If transmissions are started before 12:00 midnight but are not completed until after 12:00 midnight, those transmissions do not meet the deadline. In addition, any transmission submitted on or just prior to the deadline date that is rejected may not be reprocessed because the deadline will have passed by the time the user gets the information notifying him or her of the rejection.
- ² The date the ISIR/SAR transaction was processed by CPS is considered to be the date the institution received the ISIR or SAR regardless of whether the institution has downloaded the ISIR from its SAIG mailbox or when the student submits the SAR to the institution.
- ³ Although the Secretary has set this deadline date for the submission of verification documents, if corrections are required, deadline dates for submission of paper or electronic corrections and, for Federal Pell Grant and applicants selected for verification, deadline dates for the submission of a valid SAR or valid ISIR to the institution must still be met. An institution may establish an earlier deadline for the submission of verification documents for purposes of the campus-based programs and the Federal Direct Loan Program, but it cannot be later than this deadline date.

Table B. Federal Pell Grant, Iraq and Afghanistan Service Grant, Direct Loan, and TEACH Grant Programs Submission Dates for Disbursement Information by Institutions for the 2013-2014 Award Year or Processing Year¹

Which program?	What is submitted?	Where is it submitted?	What are the deadlines for disbursement and for submission of records and information?
All (Federal Pell Grant, Direct Loan, TEACH Grant, and Iraq and Afghanistan Service Grant programs)	At least one acceptable disbursement record must be submitted for each recipient at the institution.	To the Common Origination and Disbursement (COD) System using the Student Aid Internet Gateway (SAIG) to the COD System using the COD Web site at: www.cod.ed.gov .	<p>The earliest disbursement date is January 30, 2013.</p> <p>The earliest submission date for anticipated disbursement information is March 23, 2013.</p> <p>The earliest submission date for actual disbursement information is March 23, 2013, but no earlier than:</p> <ul style="list-style-type: none"> (a) 7 calendar days prior to the disbursement date under the advance payment method or the Cash Monitoring #1 payment method; or (b) The date of disbursement under the Reimbursement or Cash Monitoring #2 payment methods.
Federal Pell Grant, Iraq and Afghanistan Service Grant, and TEACH Grant Program	At least one acceptable disbursement record must be submitted for each recipient at the institution.	To the Common Origination and Disbursement (COD) System using the Student Aid Internet Gateway (SAIG) to the COD System using the COD Web site at: www.cod.ed.gov .	<p>Except as provided below, the latest submission date² is the earlier of:</p> <ul style="list-style-type: none"> (a) 15 calendar days after the institution makes a disbursement or becomes aware of the need to make an adjustment to previously reported disbursement data, except that records of disbursements made between January 1, 2013 and March 23, 2013 may be submitted no later than April 7, 2013; or (b) September 30, 2014. <p><u>Note:</u> Downward adjustments after September 30, 2014, of a previously reported and accepted award or disbursement, may be submitted no later than September 30, 2019.</p>

Direct Loan Program	At least one acceptable disbursement record must be submitted for each recipient at the institution.	To the Common Origination and Disbursement (COD) System using the Student Aid Internet Gateway (SAIG) to the COD System using the COD Web site at: www.cod.ed.gov .	Except as provided below, the deadline submission date ² is the earlier of: (a) 15 calendar days after the institution makes a disbursement or becomes aware of the need to make an adjustment to previously reported disbursement data, except that records of disbursements made between January 1, 2013, and March 23, 2013, may be submitted no later than April 7, 2013; or (b) July 31, 2015.
All (Federal Pell Grant, Direct Loan, TEACH Grant, and Iraq and Afghanistan Service Grant programs)	At least one acceptable disbursement record must be submitted for each recipient at the institution. Any disbursement information for submission after the deadline submission date may be submitted only upon approval of a request for an extension. Requests for extensions to the established disbursement submission deadlines may be made for reasons, including, but not limited to: (a) A program review or initial audit finding under 34 CFR 690.83; (b) A late disbursement under 34 CFR 668.164(g); or (c) Disbursements previously blocked as a result of another institution failing to post a downward	Via COD Web site at: www.cod.ed.gov .	The earlier of: (a) When the institution is fully reconciled and is ready to submit all additional data for the program and the award year; or (b) September 30, 2019.

	adjustment.		
Federal Pell Grant and Iraq and Afghanistan Service Grant	Request for administrative relief based on a natural disaster or other unusual circumstance or an administrative error made by the Department.	Via COD Web site at: www.cod.ed.gov .	The earlier of: (a) A date designated by the Secretary after consultation with the institution; or (b) February 1, 2015.
Federal Pell Grant and Iraq and Afghanistan Service Grant	Request for administrative relief if a student reenters the institution within 180 days after initially withdrawing, and the institution is reporting a disbursement for the student within 15 days of the student's reenrollment but after September 30, 2013. ³	Via COD Web site at: www.cod.ed.gov .	The earlier of: (a) 15 days after the student reenrolls; or (b) May 3, 2015.
<p>1 A COD Processing Year is a period of time in which institutions are permitted to submit Direct Loan records to the COD System that are related to a given award year. For a Direct Loan, the period of time includes loans that have a loan period covering any day in the 2013-2014 award year.</p> <p>2 Transmissions must be completed and accepted before 12:00 midnight (Eastern Time) to meet the deadline. If transmissions are started before 12:00 midnight but are not completed until after 12:00 midnight, those transmissions will not meet the deadline. In addition, any transmission submitted on or just prior to the deadline date that is rejected may not be reprocessed because the deadline will have passed by the time the user gets the information notifying him or her of the rejection.</p> <p>3 Applies only to students enrolled in clock-hour and nonterm credit-hour educational programs.</p> <p>NOTE: The COD System must accept origination data for a student from an institution before it accepts disbursement information from the institution for that student. Institutions may submit origination and disbursement data for a student in the same transmission. However, if the origination data is rejected, the disbursement data is rejected.</p>			

[FR Doc. 2013-16331 Filed 07/05/2013 at 8:45 am; Publication Date: 07/08/2013]