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**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**[Docket No. FR-5687-N-31]**

**60-Day Notice of Proposed Information Collection:**

**Certificate of Housing Counseling: Homeownership  
and**

**Certificate of Housing Counseling: Home Retention**

**AGENCY:** Office of Housing Counseling, HUD.

**ACTION:** Notice.

**SUMMARY:** HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comment from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 60 days of public comment.

**DATES:** Comments Due Date: **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].**

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Colette Pollard, Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street, SW, Room 4176, Washington, DC 20410-5000; telephone 202-402-5564 (this is not a toll-free number) or email at [Colette.Pollard@hud.gov](mailto:Colette.Pollard@hud.gov) for a copy of the proposed forms or other available information. Persons with hearing or speech impairments

may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

**FOR FURTHER INFORMATION CONTACT:** Betsy Cromwell, Office of Housing Counseling, Department of Housing and Urban Development, 451 7th Street, SW, Washington, DC 20410; e-mail Betsy Cromwell, at [Betsy.M.Cromwell@hud.gov](mailto:Betsy.M.Cromwell@hud.gov) or telephone 202-708-0317, x 2628. This is not a toll-free number. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

Copies of available documents submitted to OMB may be obtained from Ms. Cromwell.

**SUPPLEMENTARY INFORMATION:** This notice informs the public that HUD is seeking approval from OMB for the information collection described in Section A.

#### **A. Overview of Information Collection**

Title of Information Collection: Certificate of Housing Counseling: Homeownership and Certificate of Housing Counseling: Home Retention.

OMB Approval Number: 2502-New.

Type of Request (i.e. new, revision or extension of currently approved collection): New collection.

Form Number: 9911, 9912.

Description of the need for the information and proposed use: Counseling certificates will provide proof to lenders and other interested parties that clients have received counseling from a HUD-approved counseling agency on the subject matter, either homeownership or home retention counseling. The certificates may be required to access certain loan programs or benefits.

Respondents (i.e. affected public): 8,000.

Estimated Number of Respondents: Individual and Households.

Estimated Number of Responses: 832,000.

Frequency of Response: Quarterly.

Average Hours per Response: 15 mins.

Total Estimated Burdens: 208,000.

## **B. Solicitation of Public Comment**

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

- (1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- (2) The accuracy of the agency's estimate of the burden of the proposed collection of information;
- (3) Ways to enhance the quality, utility, and clarity of the information to be collected; and
- (4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comment in response to these questions.

**C. Authority:** Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35.

**Date:** June 27, 2013

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Laura M. Marin,  
Acting General Deputy Assistant Secretary for Housing-  
Acting General Deputy Federal Housing Commissioner

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